

**City Council**

Mayor Una Glass  
Vice Mayor Patrick Slayter  
Michael Carnacchi  
Sarah Glade Gurney  
Neysa Hinton



**City Manager**

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**City of Sebastopol**

**CITY COUNCIL MEETING AGENDA**

**MEETING OF NOVEMBER 21, 2017**

**6:00 pm – City Council Regular Meeting  
Sebastopol Youth Annex, Teen Center, 425 Morris Street, Sebastopol, CA**

As a courtesy, please turn off all cell phones, electronic devices, and pagers during the meeting.

The public is advised that pursuant to Government Code section 54957.5 all writings submitted to the City Council are public records and will be made available for review.

Notice: All Resolutions and Ordinances introduced and/or adopted under this agenda are waived of all reading of entire resolution(s) and ordinance(s).

The Sebastopol City Council welcomes you to its meetings that are generally scheduled for the 1st and 3rd Tuesday of every month. Your interest and participation are encouraged and appreciated.

SIMULTANEOUS MEETING COMPENSATION DISCLOSURE (Government Code § 54952.3): Members of the City Council receive no additional compensation as a result of convening a joint meeting of the City Council and Successor Agency to the Former Community Development Agency

City Council Meetings are available in real time and archived on LiveStream.

- Here is the link: <http://bit.ly/sebcctv>

**6:00 pm CONVENE CITY COUNCIL MEETING, Sebastopol Youth Annex/Teen Center, 425 Morris Street, Sebastopol, CA**

**CALL TO ORDER**

**ROLL CALL**

**SALUTE TO THE FLAG**

**PROCLAMATIONS/PRESENTATIONS:**

- Introduction of Sgt. David Harston and Reserve Police Officer Ethan Stockton
- Proclamation Honoring Diana Rich, Executive Director, Sebastopol Cultural Community Center, Upon Her Retirement

**PUBLIC COMMENT**

- o Speakers are allowed to speak for a maximum of three minutes so that all speakers have an opportunity to address the City Council. Power point or visual presentations for public comment shall not be permitted unless approved by the Agenda Review Committee two weeks prior to the requested meeting date.
- o Yielding Time: Speakers may not "yield" a portion of their allotted time to others.
- o The Mayor has the authority to limit or extend the time allowed for speakers dependent on the number of speakers in attendance.
- o The Mayor can poll the members of the public for an indication of the number of people wishing to speak, then call on individuals to speak.
- o It is the goal of the Council to conclude the public comments portion of the agenda within 20 minutes. If the public comment period exceeds twenty minutes, the presiding officer, typically the Mayor, reserves the right to reduce the time per speaker or carry over public comments to after all business items are completed.
- o The City Clerk will monitor the time for public comments and inform the speakers when the time limitation has been reached.
- o The Mayor could survey the members of the public, as appropriate, to move agenda items up or back to address the members of the public items of concern.
- o Public participation is encouraged on all public agenda items.

## CITY COUNCIL MEETING AGENDA – NOVEMBER 21, 2017

- Council and staff will treat participants and each other with courtesy. Derogatory or sarcastic comments are inappropriate.
- The public will likewise be encouraged by the Mayor to maintain meeting decorum.
- In Council meetings when citizens are agitated, the Mayor may call a short recess to calm the situation.
- If a member of the public is unable to attend the Council meeting, written communications may be sent to the City Clerk by e-mail or by regular mail. Communications received after distribution of the agenda packet will be made available to the Council at the meeting.

STATEMENTS OF CONFLICTS OF INTEREST BY MAYOR/CITY COUNCILMEMBERS FOR ITEMS ON THE AGENDA (This is the time for the Mayor or City Councilmembers to indicate any statements of conflicts of interests for any item listed on this agenda)

### CONSENT CALENDAR:

- The consent agenda consists of items that are routine in nature and do not require additional discussion by the City Council or have been reviewed by the City Council previously. These items may be approved by one motion without discussion unless a member of the City Council requests that the item be taken off the consent calendar.
- The Mayor will read the consent calendar items; ask if a Councilmember wishes to remove one or more items from the consent calendar; and then open public comment to the members of the public in attendance. At this time, a member of the public may speak for up to three minutes on the entire consent calendar and request at that time that an agenda item or items be removed for discussion.
- If an item or items are removed from the consent calendar, the item shall be placed at the end of the regular agenda items unless otherwise determined by the Mayor or Mayor Pro Tern.
- Council Members may comment on Consent Calendar items or ask for minor clarifications without the need for pulling the item for separate consideration. Items requiring deliberation should be pulled for separate consideration and shall be placed at the end of the regular agenda items unless otherwise determined by the Mayor or Mayor Pro Tern.

1. Approval of Minutes of November 1, 2017 Special City Council Meeting Minutes (City Administration)
2. Approval of Minutes of November 7, 2017 Regular City Council Meeting Minutes (City Administration)
3. Approval of Rejection of Claim for Damages or Money Against the City of Sebastopol – Filed by Jeff Greene (City Administration)
4. Approval of Resolution Approving the Grant from the Department of Forestry and Fire Protection Agreement #7FG17130 for services from the date of last signatory on page 6 of the Agreement to June 30, 2018 under the Volunteer Fire Assistance Program of the Cooperative Forestry Assistance Act of 1978 and Acceptance of Funds in the amount of \$20,000.00 for Purchase and Replacement of out-of-date Personal Protective Equipment (PPE) Structural Turnout Pants and Coats (Fire Chief)
5. Approval of Design Immunity Policy - It is the purpose of this policy to minimize the City of Sebastopol's liability exposure related to design and construction of public improvement projects by ensuring that the City establishes and maintains design immunity as provided by State law. (Engineering Manager)
6. Approval of Acceptance of Bids for Contract Number 2017-007, HAWK Crosswalk Installation at the Bodega Avenue-Nelson Way Intersection - (3 Bids were received, Low bid was \$245,000; engineer's estimate was \$272,000) (Engineering Manager)

INFORMATIONAL ITEMS/PRESENTATION: NONE

PUBLIC HEARING(s): NONE

REGULAR CALENDAR AGENDA ITEMS (DISCUSSION AND/OR ACTION):

7. Report out From Housing Subcommittee (Mayor Glass and Vice Mayor Slayter)
8. Consideration of Review of Plans and Discussion Regarding Caltrans Project 0400020616 for upgrades to sidewalks and ADA ramps in downtown Sebastopol and Authorize the Mayor to Sign a Letter to Caltrans Addressing Concerns of the City (Vice Mayor Slayter/Engineering Manager)

CITY COUNCIL REPORTS:

## **CITY COUNCIL MEETING AGENDA – NOVEMBER 21, 2017**

9. City Manager-Attorney/City Clerk Reports:
10. City Council Reports/Committee/Sub-Committee Meeting Reports: (Reports by Mayor/City Councilmembers Regarding Various Agency Meetings/Committee Meetings/Sub-Committee Meeting /Conferences Attended and Possible Direction to its Representatives (If Needed) on Pending issues before such Boards):
11. Council Communications Received:
12. Future City Meeting Dates/Events (Informational Only): (See Agenda Below and City Web site for Up to Date Meeting Dates/Times)

**ADJOURNMENT OF REGULAR MEETING:** The meeting will be adjourned to the next Regular City Council Meeting which will be held on Tuesday, December 5, 2017, at 6:00 pm, at the Sebastopol Youth Annex/Teen Center, 425 Morris Street, Sebastopol, CA.

Disabled accommodations: In accordance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk (707) 923-1153.

Notification: 48-hours before the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

PROCESS FOR ITEMS ON AN AGENDA ITEM:

Mayors opens the item

Council receives Staff Report from the Responsible Department or Report from Councilmember

Council asked Questions of Staff or Councilmember

Mayor Opens for Public Comment/or Public Hearing

Mayor Closes Public Comment/or Public Hearing but reserves the right to re-open the public hearing

Item returns to the Council for deliberation and action

For copies or to review all written documents relating to items listed on the agenda, please visit the City Clerk's office during regular business hours. The City Clerk's Office is located in the lobby of City Hall, 7120 Bodega Avenue, Sebastopol, Ca 95472 or call 707-823-1153.

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City Council Agenda, Minutes and staff reports without attachments can be viewed at the City's website: [www.ci.sebastopol.ca.us](http://www.ci.sebastopol.ca.us). Click on the City Council tab.

SB 343 - Any writings or documents provided to a majority of the City Council after distribution of the agenda packet regarding any item on this agenda after the posting of this agenda and not otherwise exempt from disclosure, will be made available for public inspection at the City Clerk's Office, Sebastopol City Hall located at 7120 Bodega Avenue during normal business hours.

If supplemental materials are made available to the members of the City Council at the meeting, a copy will be available for public review at the City Hall City Clerk's Office, 7120 Bodega Avenue during normal business hours.

These writings will be made available in appropriate alternative formats upon request by a person with a disability, as required by the Americans with Disabilities Act.

To receive the City Council Agenda by e-mail, provide your e-mail address to the City Clerk's office, or e-mail your request to [mgourley@cityofsebastopol.org](mailto:mgourley@cityofsebastopol.org)

All meetings listed below are tentatively scheduled and subject to change.

Please review the City's web site or bulletin board for possible changes to City Meetings.

Future City Meeting Dates/Events (Informational Only):

**November 22, 23 and 24, 2017**

**CITY OFFICES CLOSED**

November 28, 2017

7:00 pm

Planning Commission Meeting

December 5, 2017

6:00 pm

City Council Meeting