

CITY OF SEBASTOPOL

City Hall
7120 Bodega Avenue
Post Office Box 1776
Sebastopol, CA 95473-1776
707-823-1153 - Phone
707-823-1135 - Fax
Email: mgourley@sonic.net
Web Site: www.ci.sebastopol.ca.us



SEBASTOPOL
Local Flavor. Global Vision.



EXECUTIVE DIRECTOR
Jack Griffin

SECRETARY TO THE AGENCY
Mary Gourley

CHAIR
Evert Fernandez

COMMUNITY DEVELOPMENT AGENCY
Guy Wilson, Vice Chair
Sarah Glade Gurney
Linda Kelley
Kathleen Shaffer

MINUTES OF THE SEBASTOPOL COMMUNITY DEVELOPMENT AGENCY MEETING OF December 1, 2009

As approved by the Community Development Agency at their Meeting of January 5, 2010

**CITY OF SEBASTOPOL
COMMUNITY DEVELOPMENT AGENCY MEETING
MINUTES OF MEETING OF December 1, 2009
SEBASTOPOL YOUTH ANNEX, 425 Morris Street, Sebastopol, CA 95472**

The Notice of the Meeting was posted on the City Hall Bulletin Board by the City Clerk on November 24, 2009.

CONVENE COMMUNITY DEVELOPMENT AGENCY MEETING

CALL TO ORDER: Chair Gurney called the meeting to order at 6:20 pm.

ROLL CALL

Present: Directors Shaffer, Kelley, Wilson, Vice Chair Fernandez and Chair Gurney
Absent: None
Staff: Executive Director Griffin, Agency Secretary Gourley, Agency Attorney McLaughlin,
Engineering Director Kelly, and Planning Director Webster

➤ Election of Chair to Community Development Agency

Chair Gurney called for nominations for Chair of the Community Development Agency.

Director Kelley moved and Director Shaffer seconded the nomination to elect Director Fernandez as Chair of the Community Development Agency.

Discussion: Director Wilson stated he appreciated Director Fernandez's work and is pleased to see this development.

VOTE:

Ayes: Directors Shaffer, Wilson, Fernandez, Gurney and Kelley
Noes: None
Absent: None
Abstain: None

Community Development Agency Action: Elected Director as Chair of the Community Development Agency
Minute Order Number: 236-09

➤ Election of Vice Chair to Community Development Agency

Chair Fernandez called for nominations for Vice Chair of the Community Development Agency.

Director Wilson nominated Director Gurney as Vice Chair. Director Gurney declined the nomination to allow another Director to have the opportunity to serve.

Director Kelley moved and Director Gurney seconded the nomination to elect Director Wilson as Vice Chair of the Community Development Agency.

VOTE:

Ayes: Directors Shaffer, Wilson, Gurney, Kelley and Chair Fernandez

Noes: None

Absent: None

Abstain: None

Community Development Agency Action: Elected Director Wilson as Vice Chair of the Community Development Agency.

Minute Order Number: 237-09

Chair Fernandez called for recess at 6:25 pm and reconvened the meeting at 6:45 pm.

APPROVAL OF MINUTES OF: November 3, 2009

Director Gurney moved and Director Kelley seconded the motion to approve the November 3, 2009 Community Development Agency minutes as submitted.

VOTE:

Ayes: Directors Kelley, Gurney, Shaffer, Vice Chair Wilson and Chair Fernandez

Noes: None

Absent: None

Abstain: None

CONSENT CALENDAR ITEM(s): None

INFORMATIONAL REPORT(s): None

PRESENTATION(S): None

PUBLIC HEARING(s): None

DISCUSSION AND ACTION ITEM(s):

1. Economic Development Position – Continued from CDA Meeting of November 3, 2009 (Executive Director)

Executive Director Griffin presented the staff report recommending the Community Development Agency continue the discussion of this position to the Community Development Agency goals and priority setting session.

Director Shaffer stated she would like a discussion of qualifications that are important for this position and suggested that other individuals such as the Chair of the BOC be involved in the interview process.

Director Kelley discussed the following;

- A decision from this body or City Council has not yet been made as to whether or not this position stays at the Chamber or at City Hall
- Concerned with City Council deciding hiring and interview process until decision reached on whether the position is to remain at the Chamber or will be brought in-house.

Executive Director Griffin stated that the City of Sebastopol in concert with the Chamber of Commerce has hired the previous Economic Development position, but that it is a Chamber employee.

Vice Chair Wilson requested a discussion on what the mission of this position and would like to resolve the back and forth issues. He stated that the BOC is more focused on business retention activities versus a proactive outreach approach.

Director Gurney stated she concurs with staff's recommendation and suggested time be allocated to discuss what is required to achieve the economic goals.

Chair Fernandez opened for public comment.

Teresa Ramondo, Chamber of Commerce, read a prepared memo and stated this is a valuable and important partnership, but questioned how does this partnership shape up. She stated the Chamber Board voted to continue support of this position and stated it is a benefit and value to the community as a working partnership.

Heidi Noh-Kuhn suggested that the position focus on connecting business owners in the community and building collaboration and cohesive community and creating a sense of working together.

Chair Fernandez concurred with staff's recommendations and suggested that the Agency keep in the mind the goals for the Agency and this position and that no decision has been made as to whether or not this position will remain in the Chamber or not.

Community Development Agency Action: No action was taken. This item will be discussed at the Community Development Agency's Goals and Priority Setting meeting in January 2010.

Minute Order Number: 238-09

ADJOURNMENT: Chair Fernandez adjourned the Community Development Agency Meeting at 6:55 pm.

Respectfully Submitted,



Mary Gourley
Secretary to the Agency