

**Application for Permit to Conduct Filming Activity**

*This permit is not valid until signed off by the proper agency.*

**SECTION 1 GENERAL APPLICATION**

**PERMIT NUMBER:** \_\_\_\_\_

*(Attach additional sheets as needed)*

1. Production Company

\_\_\_\_\_

2. Production Title

\_\_\_\_\_

3. On-Site Contact Individual:

\_\_\_\_\_

4. Individual in Charge of Filming (if different):

\_\_\_\_\_

5. Address: \_\_\_\_\_ City \_\_\_\_\_ State

\_\_\_\_\_ Zip \_\_\_\_\_

6. Business Phone: \_\_\_\_\_ Home Phone:

\_\_\_\_\_

7. Pager: \_\_\_\_\_ Fax \_\_\_\_\_ E-Mail

\_\_\_\_\_

8. Production Type: ( ) Still ( ) Film ( ) Video( )

Multimedia ( ) Other \_\_\_\_\_

9. Classification: ( ) Commercial ( ) Industrial(

) Multimedia ( ) TV

( ) Documentary ( ) Educational ( ) Feature

( ) Short

( ) Student \*Student and/or non-profit status must be supported by

*documented proof*

10. Film Title / Story Summary:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

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11. First time filming in Sonoma County?

12. How were you referred to the County?

13. Insurance Carrier:

14. Policy Number \_\_\_\_\_

*(Must provide insurance certificates as required by each jurisdiction.)*

15. Total Number of Crew: \_\_\_\_\_ 16.

Total Number of Cast: \_\_\_\_\_

17. Estimated Room Nights: \_\_\_\_\_ 18. Estimated Total Expenditure:

19. Which locations will you be filming in?

*(Additional Forms required are listed for each City and County Roads.)*

( ) County Roads

( ) Sebastopol

\*Policy Endorsement and Hold Harmless Form

( ) Sonoma

( ) Healdsburg

\*Publicity Plan

\*Sonoma County Food Permit

\*Statement from City Manager's Office

stating

(if caterer used for filming)

affected businesses and means of  
compensation if necessary

( ) Santa Rosa

( ) Petaluma

\*additional permit required if

filming in downtown area

20. Details on Filming Dates, Hours and Location:

*(Please refer to Individual City Guideline Sections to determine appropriate times and locations)*

Location # \_\_\_\_\_

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21. Sets / Structures to be Erected:

Location # \_\_\_\_\_

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22. List and Describe any Special Effects Planned: (i.e. Chases, Explosions, Shootings, Pyrotechnics, etc.)

Location # \_\_\_\_\_

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23. Describe any Special Parking and/or Street Requests: (Such as Road Closures, etc., Please provide detail in Parking Plan)

Location # \_\_\_\_\_

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24. Equipment and Vehicle Detail: Generators: \_\_\_\_\_ Trucks / Cars: \_\_\_\_\_

Sanitation Facilities: \_\_\_\_\_ RVs: \_\_\_\_\_

25. Describe any assistance requested from City or County Agencies and/or Employees:

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**SECTION 2 PARKING PLAN** (*Attach additional sheets as needed*)

The Parking Plan must identify (1) vehicles used during filming and their locations, and (2) any scheduled street closures and how traffic will be re-routed.

**SECTION 3 PRIVATE PROPERTY PERMISSION FORM(S):**

Owner permission must be obtained if filming will occur on or utilize private property. Sample wording below:

" I hereby give permission for \_\_\_\_\_ to use my property located at \_\_\_\_\_ for the purpose of filming on the following dates:

\_\_\_\_\_"  
Date \_\_\_\_\_ Signature \_\_\_\_\_ Print Name \_\_\_\_\_

**SECTION 4 SECURITY PLAN**

The security plan outlines what measures will be undertaken by the Film Company to provide any necessary security on location(s).

**Statement of Applicant: I declare that the information set forth above is true and correct and agree to comply with the terms and conditions of the film permit.**

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Signature \_\_\_\_\_ Print Name \_\_\_\_\_

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Title \_\_\_\_\_ Drivers License # \_\_\_\_\_  
Date \_\_\_\_\_