



**CITY OF SEBASTOPOL**  
**Public Works Department**  
 714 Johnson Street  
 Sebastopol, CA 95472  
 Phone: 707-823-5331  
 Fax: 707-823-4721

**BANNER INSTALLATION APPLICATION**

(Please attach a picture and description of banner colors and materials with your application.)

**APPLICANT**

**Business Name:** \_\_\_\_\_

**Contact Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Phone Number:** \_\_\_\_\_ **Fax Number:** \_\_\_\_\_

**Email Address:** \_\_\_\_\_

**Name of Event:** \_\_\_\_\_

**Dates of Event:** \_\_\_\_\_ **To:** \_\_\_\_\_

**Number of Banners to be Installed:** \_\_\_\_\_

**Requested Installation Date:** \_\_\_\_\_ (time permitting)

<u>FEES</u>	<u>NONPROFITS INSIDE CITY</u>	<u>NONPROFITS OUTSIDE CITY</u>
Application Fee	\$350.00 + \$1.50 per Banner	\$550.00 + \$1.75 per Banner
<b>Application Fee: \$</b> _____		
_____ <b>Banners @ \$</b> _____ <b>:</b> \$ _____		<b>Date Paid:</b> _____
<b>Total Fee: \$</b> _____		<b>Receipt #:</b> _____

- Banner reservation for requested time period shall be on a first-come, first-served basis with filing of a complete application and payment of fees being required to establish reservation.
- The time period between Thanksgiving and New Years shall be reserved for holiday banners.
- Banners are to be received no earlier than 3 business days before they are to be installed.
- Banners are to be picked up no later than 3 business days after they are removed.
- The City of Sebastopol assumes no liability for damage or loss of banners.

**By signing this form, you acknowledge that you have read and understand the information provided.**

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

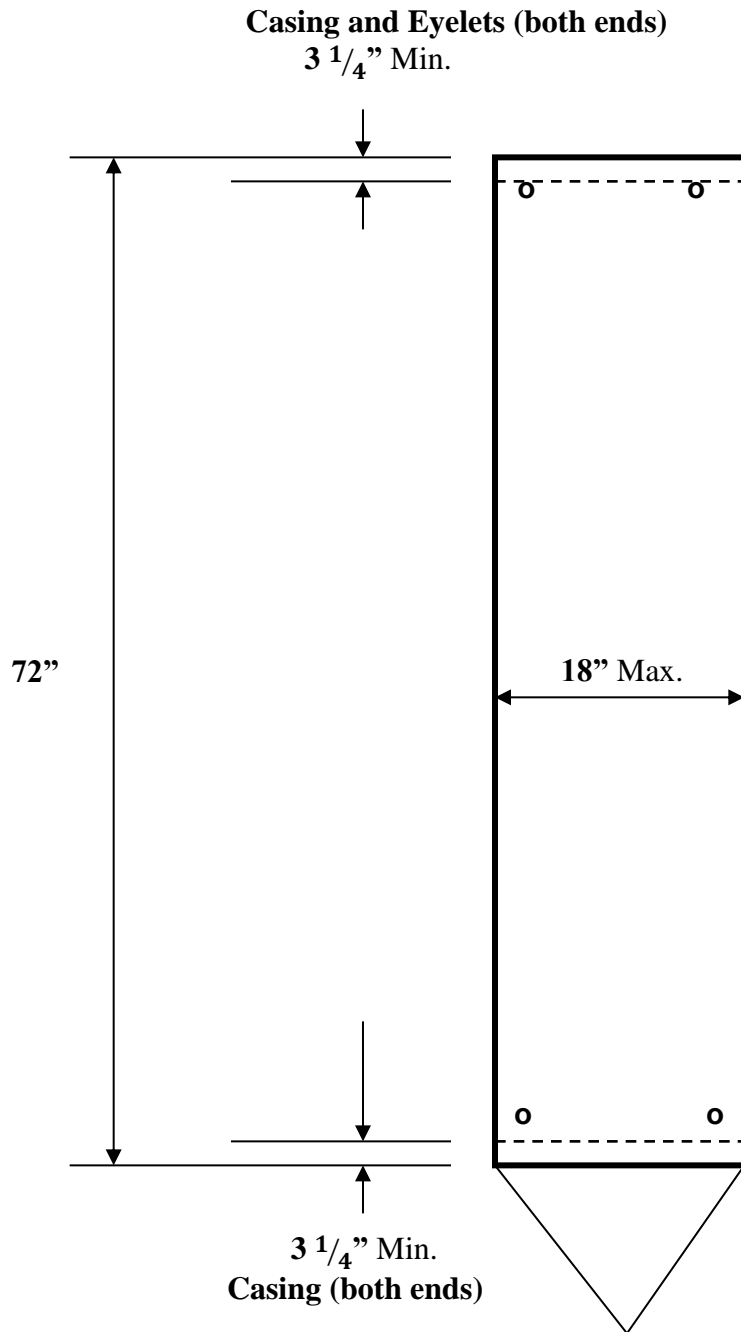
**Picked up by:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Print Name:** \_\_\_\_\_

# BANNER INSTALLATION APPLICATION

## BANNER SIZE SPECIFICATIONS

(Banners must be to the following dimensions. Printing on both sides is recommended.)



**Side View of Banner Arm**

