

Agenda Report Reviewed by:  
City Manager: 

CITY OF SEBASTOPOL  
CITY COUNCIL  
AGENDA ITEM REPORT

Meeting Date: December 3, 2019  
To: Honorable Mayor and Honorable City Councilmembers  
From: Henry Mikus, Engineering Manager  
Subject: Discussion and Action of Proposed Resolution Submitting Recommendation to Sonoma Community Development Commission for 2020-2021 Community Development Block Grant (CDBG) and Home Investment Partnership Program (HOME) Funds.  
Recommendation: Approve the Resolution Regarding FY 2020-2021 CDBG and HOME Applications.  
Funding: Currently Budgeted:  Yes  No  N/A  
Net General Fund Cost: \$ none  
Grant funds would be used via Fund 216 CDBG ADA Transition Plan

**INTRODUCTION:**

Community Development Block Grants (CDBG) and Home Investment Partnership Program (HOME) funds are administered by the County of Sonoma under the Urban County Entitlement Program. Sebastopol, along with six other cities, participates in this program through a cooperative agreement.

**BACKGROUND:**

Typically, the first step in the annual process of allocating CDBG funds is for the Cities to make recommendations to the Sonoma County Community Development Commission which administers the CDBG program on behalf of the County. City recommendations are then considered by joint session of the Technical Advisory Committee (composed of City representatives) and the Community Development Commission for inclusion in the Consolidated Plan, which covers CDBG, HOME, (Home Investment Partnership Act) and FESG (Federal Emergency Shelter Grant) programs. The final approval of the Consolidated Plan is by the Sonoma County Board of Supervisors, based on the recommendations forwarded by the CDC and TAC.

**DISCUSSION:**

Because of the continuing County-wide homelessness and housing crisis, the focus for last two years' round of CDBG and HOME grants was on projects that deal with these issues. Thus the City applied for grant aid for several projects at Park Village that qualified as these types of projects. However, CDC has had year-long challenges with making updates to its policy and contract documents, so none of these projects have been released for implementation with the consequence that, in effect, projects progress at Park Village has been on "hold" for a year.

Previous to the last two years of CDC grants Sebastopol successfully applied for numerous smaller grants that when aggregated allowed work on the City ADA Transition Plan, most recently via ADA upgrades to

the Ives Pool bath house. With the unexpected old up to further projects at Park Village, staff is suggesting this year's grant request revert to more ADA work.

The initial ADA Transition Plan listed several City buildings needing work. Cost estimates for six of the remaining buildings were adjusted for time/cost increases, design preparation, City expenses, and had a contingency added. These tabulations are attached. Staff is recommending the next grant application be made via CDBG for \$110,000 for ADA upgrades to the Police Station.

CDBG and HOME grant applications are due January 2020 for the FY 2020-2021 allocations; the matching Resolution for Council Approval is attached.

**RECOMMENDATION:**

That the City Council approve the Resolution Regarding FY 2020-2021 CDBG and HOME Applications

**ATTACHMENTS:**

ADA Transition Projects Cost Estimate Update  
Resolution

City of Sebastopol  
 ADA Transition Plan Cost Estimate update  
 12/3/2019

	\$340,577	\$510,866	\$51,087	\$12,000	\$6,000	\$579,952	\$115,990	\$695,942	\$710,000
	Original Estimate	Cost escalation	Design fee	Inspection & field	Admin expenses	Total	20% contingency	Total	Use
Police Station	\$52,710	\$79,065	\$7,907	\$2,000	\$1,000	\$89,972	\$17,994	\$107,966	\$110,000
City Hall	\$58,725	\$88,088	\$8,809	\$2,000	\$1,000	\$99,896	\$19,979	\$119,876	\$120,000
Youth Annex	\$88,527	\$132,791	\$13,279	\$2,000	\$1,000	\$149,070	\$29,814	\$178,883	\$180,000
Fire Station	\$36,140	\$54,210	\$5,421	\$2,000	\$1,000	\$62,631	\$12,526	\$75,157	\$80,000
Public Works	\$51,697	\$77,546	\$7,755	\$2,000	\$1,000	\$88,300	\$17,660	\$105,960	\$110,000
Garzot building	\$52,778	\$79,167	\$7,917	\$2,000	\$1,000	\$90,084	\$18,017	\$108,100	\$110,000

RESOLUTION NO. \_\_\_\_\_

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SEBASTOPOL SUBMITTING ITS RECOMMENDATION TO THE SONOMA COUNTY COMMUNITY DEVELOPMENT COMMISSION FOR 2020-2021 COMMUNITY DEVELOPMENT BLOCK GRANT and HOME INVESTMENT PARTNERSHIP PROGRAM FUNDS

WHEREAS, the City of Sebastopol participates in the Urban County Entitlement Program in Sonoma County; and

WHEREAS, the City of Sebastopol solicited proposals from qualified applicants for the use of Community Development Block Grant (CDBG) funds in Sebastopol; and

WHEREAS, the City of Sebastopol solicited proposals from qualified applicants for the use of Home Investment Partnership Program (HOME) funds in Sebastopol; and

WHEREAS, the City Council of the City of Sebastopol has reviewed qualifying proposals; and

NOW, THEREFORE BE IT RESOLVED that the City Council of the City of Sebastopol does hereby direct the City Manager and staff to submit to the Sonoma County Community Development Commission Application of the City of Sebastopol for Community Development Block Grant funding for the ADA Transition Plan for the Police Station in the amount of \$110,000.

The City of Sebastopol further acknowledges our intent to participate in the FY 2020-2021 application for contingency funds to operate the following housing rehabilitation programs for low-income owner-occupied households throughout the incorporated area of the City:

- Owner-Occupied Repair Program
- Mobile Home Comprehensive Rehabilitation Program
- Water/Sewer Connection Program
- Mobile Home Earthquake Resistant Bracing System Program

DULY ADOPTED by the City Council on December 3, 2019.

APPROVED: \_\_\_\_\_  
MAYOR

AYE: \_\_\_\_\_  
NO: \_\_\_\_\_  
ABSENT: \_\_\_\_\_  
ABSTAIN: \_\_\_\_\_

ATTEST: \_\_\_\_\_  
CITY CLERK