

**City Council**  
Mayor Neysa Hinton  
Vice Mayor Patrick Slayter  
Michael Carnacchi  
Una Glass  
Sarah Glade Gurney



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## City of Sebastopol

**AGENDA**  
For  
**CITY COUNCIL REGULAR MEETING**  
Of  
**DECEMBER 3, 2019**

**6:00 pm – Regular City Council Meeting, Sebastopol Youth Annex/Teen Center, 425 Morris Street, Sebastopol, CA**

As a courtesy, please turn off all cell phones, electronic devices, and pagers during the meeting.

The public is advised that pursuant to Government Code section 54957.5 all writings submitted to the City Council are public records and will be made available for review.

NOTICE: All Resolutions and Ordinances introduced and/or adopted under this agenda are waived of all reading of entire resolution(s) and ordinance(s).

The Sebastopol City Council welcomes you to its meetings that are generally scheduled for the 1st and 3rd Tuesday of every month. Your interest and participation are encouraged and appreciated.

SIMULTANEOUS MEETING COMPENSATION DISCLOSURE (Government Code § 54952.3): Members of the City Council receive no additional compensation as a result of convening a joint meeting of the City Council and Successor Agency to the Former Community Development Agency

SB 751 Legislative bodies of local agencies must publicly report: (1) any action taken and (2) the vote or abstention on each action taken by each member present for the action at a meeting.

City Council Regular Meetings are available in real time and archived on LiveStream.

- Here is the link: <http://bit.ly/sebcctv>

*There are times that the meetings may not be live streamed due to technical issues; if that is the case, the meeting will be video-taped and uploaded the next day to the City Web Site.*

**6:00 pm            CONVENE CITY COUNCIL REGULAR MEETING, Sebastopol Youth Annex/Teen Center, 425 Morris Street, Sebastopol, CA**

**CALL TO ORDER**

**ROLL CALL**

**SALUTE TO THE FLAG**

**PROCLAMATIONS/PRESENTATIONS:**

- Proclamation – Proclaiming the “Locals Who Make a Difference” Recognition Program Honoree

**ELECTION OF MAYOR AND VICE MAYOR/MAYOR PRO TEMPORE**

Each year the City Council conducts a reorganization by selecting from among its members a Mayor and Mayor Pro Tempore (Vice Mayor) to serve for the upcoming year. The Mayor presides at City Council meetings and serves as the official head of the City for ceremonial purposes. The Mayor Pro Tempore (Vice Mayor) performs the duties of the Mayor during the Mayor’s absence or disability. This reorganization usually takes place at the first regular meeting in December.

The selection process proceeds as follows:

Current Mayor will ask for nominations for the position of Mayor. To make a nomination, Council members need only state “I nominate \_\_\_\_\_”. Nominations do not require seconds; however, other members may express support of a nomination by making a seconding speech. When there are no more nominations, current Mayor will declare nominations for the position of Mayor closed and will allow public comments, if any. A roll call vote will then be taken beginning with the first nominee. If that nominee receives a majority vote, they are declared the winner and no additional votes are taken on the remaining nominees. If a majority vote is not achieved for any of the nominees, the nomination and voting process will be repeated, voting on the nominees in the order of their nomination, until a candidate has received a majority vote. The gavel is then turned over to the new Mayor who take his/her place at the dais and call for nominations for Mayor Pro Tempore (Vice Mayor) using the same process described above.

- Message from Outgoing Mayor
- Election of Mayor (Mayor will call for nominations for the Office of Mayor)  
Nominations Received  
Public Comment  
Council Comments (if any)  
Vote  
Gavel is transferred to Mayor
- Election of Mayor Pro Tempore (Vice Mayor) (Newly Elected Mayor will call for nominations for Office of Vice Mayor)  
Nominations Received  
Public Comment  
Council Comments (if any)  
Vote
- Presentation to Outgoing Mayor (Newly Elected Mayor)
- Message from Incoming Mayor

**Break for Refreshments**

**PUBLIC COMMENT** (At this time, members of the public may comment on any item not appearing on the agenda. It is recommended that you keep your comments to three minutes or less. Under State Law, unless otherwise permitted under the Ralph M. Brown Act, the merits of the matters presented under this item cannot be discussed or acted upon by the City Council at this time. For items appearing on the agenda, the public will be invited to make comments at the time the item comes up for Council consideration.)

**STATEMENTS OF CONFLICTS OF INTEREST BY MAYOR/CITY COUNCILMEMBERS FOR ITEMS ON THE AGENDA** (This is the time for the Mayor or City Councilmembers to indicate any statements of conflicts of interests for any item listed on this agenda)

**CONSENT CALENDAR:**

- The consent agenda consists of items that are routine in nature and do not require additional discussion by the City Council or have been reviewed by the City Council previously. These items may be approved by one motion without discussion unless a member of the City Council requests that the item be taken off the consent calendar.
- The Mayor will read the consent calendar items; ask if a Councilmember wishes to remove one or more items from the consent calendar; and then open public comment to the members of the public in attendance. At this time, a member of the public may speak for up to three minutes on the entire consent calendar and request at that time that an agenda item or items be removed for discussion.
- If an item or items are removed from the consent calendar, the item shall be placed at the end of the regular agenda items unless otherwise determined by the Mayor or Mayor Pro Tern.
- Council Members may comment on Consent Calendar items or ask for minor clarifications without the need for pulling the item for separate consideration. Items requiring deliberation should be pulled for separate consideration and shall be placed at the end of the regular agenda items unless otherwise determined by the Mayor or Mayor Pro Tern.

1. Approval of Minutes of the City Council Meeting of November 19, 2019 (City Administration)
2. Approval of Adoption of City Council Policy on Discontinuation of residential water service: urban and community water systems (SB 998) (Responsible Department: Administrative Services Division)
3. Approval of Resolution Authorizing the City of Sebastopol to access State and Local criminal history for new employee background information through the Department of Justice (Police Chief)
4. Approval of Three-Hour parking time limits in City park lot behind the Chamber of Commerce (Responsible Department: Police Department)
5. Approval of Resolution Endorsing HR 763, Energy Innovation and Carbon Dividend Act” (Vice Mayor Slayter)

**INFORMATIONAL ITEMS/PRESENTATION:                      None**

**PUBLIC HEARING(s):**

6. Public Hearing - Public hearing to consider adoption of local amendments to the 2019 California State Building Codes Municipal Code Sections 15.04 and 15.08 to the City of Sebastopol’s Building Ordinance (Responsible Department: Building Official)
7. Public Hearing – To consider Approval of Application of Grant Requests to the Sonoma County Community Development Commission for CDBG, HOME, or HEAP funds (Responsible Department: Engineering Manager)
8. Public Hearing – Public hearing to consider adoption of amendments to Zoning Ordinance Chapter 17.220, Accessory Dwelling Units, to be compliant with State Law. (Responsible Department: Planning Director)

**REGULAR CALENDAR AGENDA ITEMS (DISCUSSION AND/OR ACTION):**

9. Discussion and Consideration of Adoption of Endorsing the Declaration of a Climate Emergency and an Immediate Emergency Mobilization to Restore a Safe Climate - ***This item was continued from the City Council Meeting of Nov 19, 2019*** (Requestor: Agenda Review Committee/Sunny Galbraith/Steve Pierce)
10. Consideration of Holiday Gathering Date Change – City Council is asked to bring their calendars to this meeting to discuss a date change for the Holiday Gathering as approved by the City Council at their November 19th Council Meeting (City Administration)

**CITY COUNCIL REPORTS:**

11. City Manager-Attorney/City Clerk Reports

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12. City Council Reports/Committee/Sub-Committee Meeting Reports: (Reports by Mayor/City Councilmembers Regarding Various Agency Meetings/Committee Meetings/Sub-Committee Meeting /Conferences Attended and Possible Direction to its Representatives (If Needed) on Pending issues before such Boards)
13. Council Communications Received
14. Future City Meeting Dates/Events (Informational Only): (See Agenda Below and City Web site for Up to Date Meeting Dates/Times)

**CLOSED SESSION:                      None**

**ADJOURNMENT OF REGULAR MEETING:**

Meeting will be adjourned to the next Regular City Council Meeting which will be held on **Tuesday, December 17, 2019, at 6:00 pm** at the Sebastopol Youth Annex, 425 Morris Street, Sebastopol, CA.

Disabled accommodations: In accordance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk (707) 823-1153.

Notification: 72-hours before the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

PROCESS FOR ITEMS ON AN AGENDA ITEM:

Mayors opens the item

Council receives Staff Report from the Responsible Department or Report from Councilmember

Council asked Questions of Staff or Councilmember

Mayor Opens for Public Comment/or Public Hearing

Mayor Closes Public Comment/or Public Hearing but reserves the right to re-open the public hearing

Item returns to the Council for deliberation and action

For copies or to review all written documents relating to items listed on the agenda, please visit the City Clerk's office during regular business hours. The City Clerk's Office is located in the lobby of City Hall, 7120 Bodega Avenue, Sebastopol, Ca 95472 or call 707-823-1153.

The Sebastopol City Council welcomes you to its meetings that are scheduled for the 1st and 3rd Tuesday of every month. Your interest and participation are encouraged and appreciated.

City Council Agenda, Minutes and staff reports without attachments can be viewed at the City's website: [www.ci.sebastopol.ca.us](http://www.ci.sebastopol.ca.us). Click on the City Council tab.

SB 343 - Any writings or documents provided to a majority of the City Council after distribution of the agenda packet regarding any item on this agenda after the posting of this agenda and not otherwise exempt from disclosure, will be made available for public inspection at the City Clerk's Office, Sebastopol City Hall located at 7120 Bodega Avenue during normal business hours.

If supplemental materials are made available to the members of the City Council at the meeting, a copy will be available for public review at the City Hall City Clerk's Office, 7120 Bodega Avenue during normal business hours.

These writings will be made available in appropriate alternative formats upon request by a person with a disability, as required by the Americans with Disabilities Act.

To receive the City Council Agenda by e-mail, provide your e-mail address to the City Clerk's office, or e-mail your request to [mgourley@cityofsebastopol.org](mailto:mgourley@cityofsebastopol.org)

**PUBLIC PARTICIPATION LISTED BELOW APPLIES TO ALL ITEMS ON THE AGENDA.**

- Speakers are allowed to speak for a maximum of three minutes so that all speakers have an opportunity to address the City Council. Power point or visual presentations for public comment shall not be permitted unless approved by the Agenda Review Committee two weeks prior to the requested meeting date.
- Yielding Time: Speakers may not "yield" a portion of their allotted time to others.
- The Mayor has the authority to limit or extend the time allowed for speakers dependent on the number of speakers in attendance.
- The Mayor can poll the members of the public for an indication of the number of people wishing to speak, then call on individuals to speak.
- It is the goal of the Council to conclude the public comments portion of the agenda within 20 minutes. If the public comment period exceeds twenty minutes, the presiding officer, typically the Mayor, reserves the right to reduce the time per speaker or carry over public comments to after all business items are completed.
- The City Clerk will monitor the time for public comments and inform the speakers when the time limitation has been reached.
- The Mayor could survey the members of the public, as appropriate, to move agenda items up or back to address the members of the public items of concern.
- Public participation is encouraged on all public agenda items.
- Council and staff will treat participants and each other with courtesy. Derogatory or sarcastic comments are inappropriate.
- The public will likewise be encouraged by the Mayor to maintain meeting decorum.
- In Council meetings when citizens are agitated, the Mayor may call a short recess to calm the situation.
- If a member of the public is unable to attend the Council meeting, written communications may be sent to the City Clerk by e-mail or by regular mail. Communications received after distribution of the agenda packet will be made available to the Council at the meeting.

**All meetings listed below are tentatively scheduled and subject to change.**

**Please review the City's web site, bulletin board or contact City Department for possible changes to City Meetings.**

December 4, 2019	8:30 am	Agenda Review Committee Meeting
December 4, 2019	10:30 am	Public Arts Committee Meeting
December 4, 2019	4:00 pm	Design Review Board Meeting
December 5, 2019		Tree Lighting – Downtown Plaza
December 10, 2019	7:00 pm	Planning Commission Meeting
December 17, 2019	6:00 pm	City Council Meeting
December 18, 2019	8:30 am	Agenda Review Committee Meeting
December 18, 2019	4:00 pm	Design Review Board Meeting
December 24, 2019	7:00 pm	Planning Commission Meeting Cancelled
<b><i>December 24th and 25th, 2019</i></b>		<b><i>City Holiday Observance – City Offices Closed</i></b>
<b><i>December 31<sup>ST</sup> 2019 and January 1, 2020</i></b>		<b><i>City Holiday Observance – City Offices Closed</i></b>
January 7, 2020	6:00 pm	City Council Meeting
January 8, 2020	8:30 am	Agenda Review Committee Meeting
January 8, 2020	10:30 am	Public Arts Committee Meeting
January 8, 2020	4:00 pm	Design Review Board Meeting
January 14, 2020	7:00 pm	Planning Commission Meeting
<b><i>January 20, 2020</i></b>		<b><i>City Holiday Observance – City Offices Closed</i></b>
January 21, 2020	6:00 pm	City Council Meeting
January 22, 2020	8:30 am	Agenda Review Committee Meeting
January 22, 2020	4:00 pm	Design Review Board Meeting

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January 28, 2019

7:00 pm

Planning Commission Meeting Cancelled

*Nomination Period for City Council Candidates is Open July 13, 2020 – August 7, 2020. If 1 or more of the incumbents does not file by August 7, 2020 the nomination period will be extended for 5 days, until 5:00 p.m. on Wednesday, August 12, 2020.*