

**City Council**  
Mayor Neysa Hinton  
Vice Mayor Patrick Slayter  
Michael Carnacchi  
Una Glass  
Sarah Glade Gurney



**City Manager**  
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**Assistant City Manager/City Clerk, MMC**  
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## City of Sebastopol

### CITY COUNCIL SPECIAL MEETING

Agenda For

Special Meeting of May 7, 2019

**CLOSED SESSION**

**3:30 p.m.**

Location: Sebastopol City Hall, 7120 Bodega Avenue, Sebastopol, CA

Followed by:

### CITY COUNCIL REGULAR MEETING

Agenda for Meeting of May 7, 2019

**6:00 p.m.**

Location: Sebastopol Youth Annex/Teen Center, 425 Morris Street, Sebastopol, CA

**3:30 pm**      **CONVENE CITY COUNCIL SPECIAL MEETING (CLOSED SESSION)**, Sebastopol City Hall, City Hall Conference Room, 7120 Bodega Avenue, Sebastopol, CA

#### CALL TO ORDER

#### ROLL CALL

#### PUBLIC COMMENT

(Prior to adjournment into Closed Session, the public may speak up to 3 minutes on items to be addressed in Closed Session).

#### Adjourn Into Closed Session

#### CLOSED SESSION AGENDA ITEM:

1. Conference with Labor Negotiators (Government Code 54957.6)  
City Designated Representative: City Administration  
Employee Organizations:(SEIU/Public Works/Administrative); Management/Mid Management and Sebastopol Police Officers Association (SPOA)
2. Conference with Legal Counsel  
Significant exposure to litigation pursuant to § 54956.9(b): (One Case)

#### Adjournment of Closed Session to the Regular Meeting at 6:00 pm.

As a courtesy, please turn off all cell phones, electronic devices, and pagers during the meeting.

The public is advised that pursuant to Government Code section 54957.5 all writings submitted to the City Council are public records and will be made available for review.

NOTICE: All Resolutions and Ordinances introduced and/or adopted under this agenda are waived of all reading of entire resolution(s) and ordinance(s).

The Sebastopol City Council welcomes you to its meetings that are generally scheduled for the 1st and 3rd Tuesday of every month. Your interest and participation are encouraged and appreciated.

SIMULTANEOUS MEETING COMPENSATION DISCLOSURE (Government Code § 54952.3): Members of the City Council receive no additional compensation as a result of convening a joint meeting of the City Council and Successor Agency to the Former Community Development Agency

SB 751 Legislative bodies of local agencies must publicly report: (1) any action taken and (2) the vote or abstention on each action taken by each member present for the action at a meeting.

City Council Regular Meetings are available in real time and archived on LiveStream.

- Here is the link: <http://bit.ly/sebcctv>

*There are times that the meetings may not be live streamed due to technical issues; if that is the case, the meeting will be video-taped and uploaded the next day to the City Web Site.*

**6:00 pm**            **CONVENE CITY COUNCIL REGULAR MEETING, Sebastopol Youth Annex/Teen Center, 425 Morris Street, Sebastopol, CA**

**CALL TO ORDER**

**ROLL CALL**

**SALUTE TO THE FLAG**

**PROCLAMATIONS/PRESENTATIONS:**

- Presentation of the Government Finance Officers Association Distinguished Budget Presentation Award to the City of Sebastopol Budget Sub-Committee
- Proclamation Recognizing the 50<sup>th</sup> Anniversary of Municipal Clerk Week; Declaring the Annual Municipal Clerks Week in Sebastopol the Week of May 5-11, 2019; and Recognizing City Clerk Mary Gourley as the State of California 2019 City Clerk of the Year
- Proclamation Declaring May as Building Safety Month 2019
- Proclamation Honoring the Chamber of Commerce and the 73rd Annual Sebastopol Apple Blossom Festival and Parade and the Efforts of the Business and Community to Honor the Gravenstein Apple Blossom
- Proclamation Declaring May 2019 as Drowning Prevention Month in the City of Sebastopol
- Proclamation Declaring May 2019 as Lyme Disease Awareness Month
- Proclamation – Recognizing May 9, 2019 as Bike to Work Day and May 6-10, 2019 as Bike to Work Week

**PUBLIC COMMENT** (At this time, members of the public may comment on any item not appearing on the agenda. It is recommended that you keep your comments to three minutes or less. Under State Law, unless otherwise permitted under the Ralph M. Brown Act, the merits of the matters presented under this item cannot be discussed or acted upon by the City Council at this time. For items appearing on the agenda, the public will be invited to make comments at the time the item comes up for Council consideration.)

**STATEMENTS OF CONFLICTS OF INTEREST BY MAYOR/CITY COUNCILMEMBERS FOR ITEMS ON THE AGENDA**

(This is the time for the Mayor or City Councilmembers to indicate any statements of conflicts of interests for any item listed on this agenda)

**CONSENT CALENDAR CONTINUED:**

- o The consent agenda consists of items that are routine in nature and do not require additional discussion by the City Council or have been reviewed by the City Council previously. These items may be approved by one motion without discussion unless a member of the City Council requests that the item be taken off the consent calendar.
- o The Mayor will read the consent calendar items; ask if a Councilmember wishes to remove one or more items from the consent calendar; and then open public comment to the members of the public in attendance. At this time, a member of the public may speak for up to three minutes on the entire consent calendar and request at that time that an agenda item or items be removed for discussion.
- o If an item or items are removed from the consent calendar, the item shall be placed at the end of the regular agenda items unless otherwise determined by the Mayor or Mayor Pro Tern.
- o Council Members may comment on Consent Calendar items or ask for minor clarifications without the need for pulling the item for separate consideration. Items requiring deliberation should be pulled for separate consideration and shall be placed at the end of the regular agenda items unless otherwise determined by the Mayor or Mayor Pro Tern.

**CONSENT CALENDAR:**

3. Approval of Minutes of the City Council Meeting of April 2, 2019 (City Administration)
4. Approval of Minutes of the City Council Meeting of April 16, 2019 (City Administration)
5. Approval of Resolution Declaring Weeds on Private Property a Public Nuisance and Setting the Public Hearing Date/Time (Fire Chief)
6. Approval of Temporary Use Permits for Retail Sale of Fireworks (Fire Chief)
7. Approval of Notice of Completion – Ives Pool Bath House Renovation – Contract Number 2017-08 (Engineering Manager)
8. Approval of Termination of Local Emergency Declaration Proclamation (Fire Chief/City Administration)
9. Approval of Waiving of Second Reading and Adoption of Ordinance #1123, Telecommunications Ordinance (Planning Director)

**INFORMATIONAL ITEMS OR PRESENTATIONS:**

10. Informational Presentation – Sebastopol World Friends - Takeo City Visit to City of Sebastopol Report Out (Meg Mizutani)

**PUBLIC HEARING(S):**

11. Public Hearing & First Reading – Davis Townhomes (6737 Sebastopol Avenue, APN 004-063-036)- Tentative Map, Planned Community District Zoning, Use Permit, and CEQA Mitigated Negative Declaration. (Planning Director)
12. Public Hearing & First Reading, Ordinance to Prohibit Use and Sale of Disposable Food Service Ware and Other Products Containing Polystyrene Foam. This item is to amend the ordinance to correct language in order for this ordinance to repeal a conflicting ordinance. (Engineering Manager)

**REGULAR CALENDAR AGENDA ITEMS (DISCUSSION AND/OR ACTION):**

13. Discussion of Request for Amendment to the City of Sebastopol City Council and City Staff Committee Assignments for the Following:
  - a. Request for Zero Waste Sub-Committee Amendment (Councilmember Carnacchi)
  - b. Request for Establishment of City Council Pedestrian, Bicycling and Public Transit Sub-Committee (Vice Mayor Slayter/Councilmember Gurney)
14. Discussion and Direction to Mayor or Voting Designate for the Mayors and Councilmembers City Selection Special Meeting to be held on May 15, 2019, 3:00 pm, to be held in Rohnert Park, CA - Letters of Interest for Coastal Commission (City Administration).

**CITY COUNCIL REPORTS:**

15. City Manager-Attorney/City Clerk Reports:
16. City Council Reports/Committee/Sub-Committee Meeting Reports: (Reports by Mayor/City Councilmembers Regarding Various Agency Meetings/Committee Meetings/Sub-Committee Meeting /Conferences Attended and Possible Direction to its Representatives (If Needed) on Pending issues before such Boards)
17. Council Communications Received:
18. Future City Meeting Dates/Events (Informational Only): (See Agenda Below and City Web site for Up to Date Meeting Dates/Times)

**ADJOURNMENT OF REGULAR MEETING:**

The Next Regular City Council Meeting which will be held on Tuesday, May 21, 2019 at 6:00 pm. at the Sebastopol Youth Annex/Teen Center, 425 Morris Street, Sebastopol, CA.

Disabled accommodations: In accordance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk (707) 823-1153.

Notification: 48-hours before the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

PROCESS FOR ITEMS ON AN AGENDA ITEM:

Mayors opens the item

Council receives Staff Report from the Responsible Department or Report from Councilmember

Council asked Questions of Staff or Councilmember

Mayor Opens for Public Comment/or Public Hearing

Mayor Closes Public Comment/or Public Hearing but reserves the right to re-open the public hearing

Item returns to the Council for deliberation and action

For copies or to review all written documents relating to items listed on the agenda, please visit the City Clerk's office during regular business hours. The City Clerk's Office is located in the lobby of City Hall, 7120 Bodega Avenue, Sebastopol, Ca 95472 or call 707-823-1153.

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City Council Agenda, Minutes and staff reports without attachments can be viewed at the City's website: [www.ci.sebastopol.ca.us](http://www.ci.sebastopol.ca.us). Click on the City Council tab.

SB 343 - Any writings or documents provided to a majority of the City Council after distribution of the agenda packet regarding any item on this agenda after the posting of this agenda and not otherwise exempt from disclosure, will be made available for public inspection at the City Clerk's Office, Sebastopol City Hall located at 7120 Bodega Avenue during normal business hours.

If supplemental materials are made available to the members of the City Council at the meeting, a copy will be available for public review at the City Hall City Clerk's Office, 7120 Bodega Avenue during normal business hours.

These writings will be made available in appropriate alternative formats upon request by a person with a disability, as required by the Americans with Disabilities Act.

To receive the City Council Agenda by e-mail, provide your e-mail address to the City Clerk's office, or e-mail your request to [mgourley@cityofsebastopol.org](mailto:mgourley@cityofsebastopol.org)

**PUBLIC PARTICIPATION LISTED BELOW APPLIES TO ALL ITEMS ON THE AGENDA.**

- o Speakers are allowed to speak for a maximum of three minutes so that all speakers have an opportunity to address the City Council. Power point or visual presentations for public comment shall not be permitted unless approved by the Agenda Review Committee two weeks prior to the requested meeting date.
- o Yielding Time: Speakers may not "yield" a portion of their allotted time to others.

- o The Mayor has the authority to limit or extend the time allowed for speakers dependent on the number of speakers in attendance.
- o The Mayor can poll the members of the public for an indication of the number of people wishing to speak, then call on individuals to speak.
- o It is the goal of the Council to conclude the public comments portion of the agenda within 20 minutes. If the public comment period exceeds twenty minutes, the presiding officer, typically the Mayor, reserves the right to reduce the time per speaker or carry over public comments to after all business items are completed.
- o The City Clerk will monitor the time for public comments and inform the speakers when the time limitation has been reached.
- o The Mayor could survey the members of the public, as appropriate, to move agenda items up or back to address the members of the public items of concern.
- o Public participation is encouraged on all public agenda items.
- o Council and staff will treat participants and each other with courtesy. Derogatory or sarcastic comments are inappropriate.
- o The public will likewise be encouraged by the Mayor to maintain meeting decorum.
- o In Council meetings when citizens are agitated, the Mayor may call a short recess to calm the situation.
- o If a member of the public is unable to attend the Council meeting, written communications may be sent to the City Clerk by e-mail or by regular mail. Communications received after distribution of the agenda packet will be made available to the Council at the meeting.

**All meetings listed below are tentatively scheduled and subject to change.**

**Please review the City’s web site, bulletin board or contact City Department for possible changes to City Meetings.**

May 8, 2019	8:30 am	Agenda Review Committee Meeting
May 9, 2019	6:00 am – 9:00 am	Bike to Work Day
May 14, 2019	7:00 pm	Planning Commission Meeting
May 15, 2019	4:00 pm	Design Review Board Meeting
May 16, 2019	3:00 pm-5:00 pm	Zero Waste Subcommittee Meeting
May 21, 2019	6:00 pm	City Council Meeting
May 22, 2019	8:30 am	Agenda Review Committee Meeting
May 27, 2019		City Holiday Observance – City Offices Closed
May 28, 2019	7:00 pm	Planning Commission Meeting
June 4, 2019	6:00 pm	City Council Meeting
June 5, 2019	8:30 am	Agenda Review Committee Meeting
June 5, 2019	10:30 am	Public Arts Committee Meeting
June 5, 2019	4:00 pm	Design Review Board Meeting
June 11, 2019	7:00 pm	Planning Commission Meeting
June 18, 2019	6:00 pm	City Council Meeting
June 19, 2019	8:30 am	Agenda Review Committee Meeting
June 19, 2019	4:00 pm	Design Review Board Meeting
June 19-20, 2019		League of CA Cities Mayors and Councilmembers Executive Forum
June 20, 2019	3:00 pm-5:00 pm	Zero Waste Subcommittee Meeting
June 25, 2019	7:00 pm	Planning Commission
July 2, 2019	6:00 pm	City Council Meeting
July 3, 2019	8:30 am	Agenda Review Committee Meeting
July 3, 2019		Sebastopol Annual Fire Works
July 4, 2019		City Holiday Observance – City Offices Closed
July 16, 2019	6:00 pm	City Council Meeting

*CITY COUNCIL MEETING AGENDA – May 7, 2019*

July 17, 2019	8:30 am	Agenda Review Committee Meeting
July 18, 2019	3:00 pm-5:00 pm	Zero Waste Subcommittee Meeting
July 25, 2019	11:45 am	City Employee Recognition Luncheon, Ives Park
August 6, 2019	6:00 pm	City Council Meeting
August 7, 2019	8:30 am	Agenda Review Committee Meeting
August 15, 2019	3:00 pm-5:00 pm	Zero Waste Subcommittee Meeting
August 20, 2019		City Council Meeting – Cancelled
September 2, 2019		City Holiday Observance – City Offices Closed
September 3, 2019	6:00 pm	City Council Meeting
September 4, 2019	8:30 am	Agenda Review Committee Meeting
September 17, 2019	6:00 pm	City Council Meeting
September 18, 2019	8:30 am	Agenda Review Committee Meeting
September 19, 2019	3:00 pm-5:00 pm	Zero Waste Subcommittee Meeting
October 1, 2019		City Council Meeting Cancelled
October 2, 2019	8:30 am	Agenda Review Committee Meeting
October 16, 2019	6:00 pm	City Council Meeting
October 17, 2019	8:30 am	Agenda Review Committee Meeting
October 17, 2019	3:00 pm-5:00 pm	Zero Waste Subcommittee Meeting
October 16-19, 2019		League of CA Cities Annual Conference
October 29, 2019	6:00 pm	City Council Meeting (Rescheduled from October 1, 2019)
November 5, 2019	6:00 pm	City Council Meeting
November 6, 2019	8:30 am	Agenda Review Committee Meeting
November 19, 2019	6:00 pm	City Council Meeting
November 20, 2019	8:30 am	Agenda Review Committee Meeting
November 21, 2019	3:00 pm-5:00 pm	Zero Waste Subcommittee Meeting
December 3, 2019	6:00 pm	City Council Meeting
December 4, 2019	8:30 am	Agenda Review Committee Meeting
December 17, 2019	6:00 pm	City Council Meeting
December 18, 2019	8:30 am	Agenda Review Committee Meeting
December 19, 2019	3:00 pm-5:00 pm	Zero Waste Subcommittee Meeting