

City Council

Mayor Patrick Slayter
Vice Mayor Una Glass
Michael Carnacchi
Sarah Glade Gurney
Neysa Hinton



City Manager

Larry McLaughlin
lmclaughlin@cityofsebastopol.org
Assistant City Manager/City Clerk, MMC
Mary Gourley
mgourley@cityofsebastopol.org

City of Sebastopol

CITY COUNCIL

**SPECIAL CITY COUNCIL MEETING (CLOSED SESSION)
FOLLOWED BY
REGULAR CITY COUNCIL MEETING OF
March 17, 2020**

AGENDA

***(REVISED AS OF MARCH 17, 2020 – 6:00 PM)
Changes to Agenda Listed in Red Below**

5:00 pm – Special City Council Meeting – Sebastopol City Hall, City Hall Conference Room, 7120 Bodega Avenue, Sebastopol, CA

6:00 pm – Regular City Council Meeting, Sebastopol Youth Annex/Teen Center, 425 Morris Street, Sebastopol, CA

Vice Mayor Una Glass will be teleconferencing into the City Council Meeting
City Councilmember Sarah Gurney will be teleconferencing into the City Council Meeting

****[GOVERNOR'S EXECUTIVE ORDER N-25-20](#)****
RE CORONAVIRUS COVID-19

CITY COUNCIL MEETINGS WILL BE CONDUCTED PURSUANT TO THE PROVISIONS OF THE GOVERNOR'S EXECUTIVE ORDER WHICH SUSPENDS CERTAIN REQUIREMENTS OF THE RALPH M. BROWN ACT.

RESIDENTS ARE STRONGLY ENCOURAGED TO PARTICIPATE REMOTELY FOR CITY COUNCIL MEETINGS UNTIL FURTHER NOTICE. RESIDENTS ARE ENCOURAGED TO SUBMIT WRITTEN COMMENTS PRIOR TO THE MEETING. COMMENTS CAN BE EMAILED TO MGOURLEY@CITYOFSEBASTOPOL.ORG

IF COMMENTS ARE RECEIVED AFTER THE POSTING OF THE AGENDA, THE CITY WILL READ THE COMMENTS INTO THE RECORD. PLEASE NOTE IF THE COMMENTS ARE PUBLIC COMMENTS OR RELATE TO A SPECIFIC AGENDA ITEM

MEETINGS CAN BE VIEWED ON LIVESTREAM
THE CITY OF SEBASOPOL APPRECIATES YOUR UNDERSTANDING AS WE ALL WORK THROUGH THIS TOGETHER

As a courtesy, please turn off all cell phones, electronic devices, and pagers during the meeting.

The public is advised that pursuant to Government Code section 54957.5 all writings submitted to the City Council are public records and will be made available for review.

CITY COUNCIL – MARCH 17, 2020 AGENDA – REVISED AS OF MARCH 16, 2020

NOTICE: All Resolutions and Ordinances introduced and/or adopted under this agenda are waived of all reading of entire resolution(s) and ordinance(s).

The Sebastopol City Council welcomes you to its meetings that are generally scheduled for the 1st and 3rd Tuesday of every month. Your interest and participation are encouraged and appreciated.

SIMULTANEOUS MEETING COMPENSATION DISCLOSURE (Government Code § 54952.3): Members of the City Council receive no additional compensation as a result of convening a joint meeting of the City Council and Successor Agency to the Former Community Development Agency

SB 751 Legislative bodies of local agencies must publicly report: (1) any action taken and (2) the vote or abstention on each action taken by each member present for the action at a meeting.

City Council Regular Meetings are available in real time and archived on Livestream. Important Notice The City of Sebastopol shows both live broadcasts and Video Archive of City Council Meetings over the Internet. Your attendance at this public meeting may result in the recording and broadcast of your image and/or voice.

- Here is the link: <http://bit.ly/sebcctv>

There are times that the meetings may not be live streamed due to technical issues; if that is the case, the meeting will be video-taped and uploaded the next day to the City Web Site.

5:00 pm: ~~Convene City Closed Special Meeting (Closed Session), Sebastopol City Hall Conference Room, 7120 Bodega Avenue, Sebastopol, CA~~

CALL TO ORDER

ROLL CALL

PUBLIC COMMENT

(Prior to adjournment into Closed Session, the public may speak up to 3 minutes on items to be addressed in Closed Session).

Adjourn into Closed Session

CLOSED SESSION AGENDA ITEM:

- ~~1. CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION
(Gov. Code section 54956.9(d)(1).)
Name of Case: River Watch versus the City of Sebastopol (1 Case)~~

Adjournment of Closed Session

6:00 pm CONVENE CITY COUNCIL REGULAR MEETING, Sebastopol Youth Annex/Teen Center, 425 Morris Street, Sebastopol, CA

CALL TO ORDER

ROLL CALL

SALUTE TO THE FLAG

REPORT OUT OFF CLOSED SESSION

PROCLAMATIONS/PRESENTATIONS: THIS ITEM HAS BEEN POSTPONED TO A FUTURE CITY COUNCIL MEETING

- ~~• Years of Service Awards:~~

~~○ Thomas Leach — Fire Department — 10 Years~~

~~o Mike Elson Fire Department 30 Years~~

PUBLIC COMMENT (At this time, members of the public may comment on any item not appearing on the agenda. It is recommended that you keep your comments to three minutes or less. Under State Law, unless otherwise permitted under the Ralph M. Brown Act, the merits of the matters presented under this item cannot be discussed or acted upon by the City Council at this time. For items appearing on the agenda, the public will be invited to make comments at the time the item comes up for Council consideration.)

STATEMENTS OF CONFLICTS OF INTEREST BY MAYOR/CITY COUNCILMEMBERS FOR ITEMS ON THE AGENDA (This is the time for the Mayor or City Councilmembers to indicate any statements of conflicts of interests for any item listed on this agenda)

CONSENT CALENDAR:

- o The consent agenda consists of items that are routine in nature and do not require additional discussion by the City Council or have been reviewed by the City Council previously. These items may be approved by one motion without discussion unless a member of the City Council requests that the item be taken off the consent calendar.
- o The Mayor will read the consent calendar items; ask if a Councilmember wishes to remove one or more items from the consent calendar; and then open public comment to the members of the public in attendance. At this time, a member of the public may speak for up to three minutes on the entire consent calendar and request at that time that an agenda item or items be removed for discussion.
- o If an item or items are removed from the consent calendar, the item shall be placed at the end of the regular agenda items unless otherwise determined by the Mayor or Mayor Pro Tern.
- o Council Members may comment on Consent Calendar items or ask for minor clarifications without the need for pulling the item for separate consideration. Items requiring deliberation should be pulled for separate consideration and shall be placed at the end of the regular agenda items unless otherwise determined by the Mayor or Mayor Pro Tem.

2. Approval of Minutes of the City Council Meeting of March 3, 2020 (Responsible Department: City Administration)
3. Approval of Subcommittee Recommendation of the “Locals Who Make a Difference” Recognition Program Honoree (City Council Sub-Committee/Responsible Department: Public Works)
4. Approval of Selection of Consulting Engineers for Digital Water and Sewer Mapping (Responsible Department: Engineering)
5. Approval of Resolution Appointing the Engineer of Work and Directing the Preparation and Filing of the Engineer’s Report and Describing Potential Changes to the City of Sebastopol’s Lighting Special Assessment District for FY 2020-2021 (Responsible Department: Administrative Services)
6. Approval of Annual Peace Wall Honorees (Responsible Department: Planning)
- ~~7. Approval of Temporary Use Permit for IPA 10K Run (Barlow) (Responsible Department: Planning)—THIS ITEM HAS BEEN POSTPONED TO A FUTURE CITY COUNCIL MEETING~~
8. Approval of Mayor Signature on Letter of Support to Encourage Sonoma County to Opt In AB 626, the Homemade Food Operations Act. AB 626 allows cooks to apply for a Microenterprise Home Kitchen Operation Permit (MEHKO permit) to sell food made in their home kitchen (Requestor: Mayor Slayter/Responsible Department: City Administration/Planning)
9. Approval of Selection of Contractor for ADA Curb Ramp Upgrades along SR 116 (Responsible Department: Engineering)

~~12. Discussion and Consideration Approval of Request from Sonoma Clean Power for PG&E Generator Proposal and Letter of Support for Critical Load Microgrid (Requestor: Mayor~~

Slayter/City Administration) – **THIS ITEM WAS MOVED FROM DISCUSSION AND ACTION TO THE CONSENT CALENDAR.**

13. Discussion and Approval for Supporting and Participating in a Zero Waste Sonoma Proposed Grant-funded Program to Re-Establish CRV Redemption Stations at several Sonoma County Locations Including Sebastopol” - “Zero Waste Sonoma” is the name the Waste Agency currently uses” (Responsible Department: Engineering) **THIS ITEM WAS MOVED FROM DISCUSSION AND ACTION TO THE CONSENT CALENDAR.**

***Item Added to Consent Calendar Agenda:**

Approval of Resolution Ratifying the Proclamation signed by the Director of Emergency Services (Fire Chief) on March 12,2020 Declaring the existence of a local emergency (Responsible Department: Mayor slayter/Fire Chief/City Administration)

INFORMATIONAL ITEMS/PRESENTATION: (Please Note: Although informational/presentations items are routinely informational in nature, some informational items may contain request for actions such as support, direction to staff, follow up, based on the presentation/information provided.) **NONE**

PUBLIC HEARING(s): **NONE**

REGULAR CALENDAR AGENDA ITEMS (DISCUSSION AND/OR ACTION):

- ~~10. Presentation by Chris Cone, Program Manager, BayREN Water Bill Savings Program, Sonoma County Regional Climate Protection Authority and Authorize City Manager/Attorney to sign the Agreement for services. The Water Bill Savings Program is a collaboration of ABAG, BayREN, and Bay Area municipal water utilities and provides turn key services to allow a utility’s customers to make water and energy efficiency improvements with no up front cost and pay for improvements on their water bill through a monthly utility approved charge. (Requestor: Councilmember Gurney/Administrative Services/City Administration) THIS ITEM HAS BEEN POSTPONED TO A FUTURE CITY COUNCIL MEETING~~
- ~~11. Discussion and Consideration of Request for Sponsorship in the Amount of \$7500.00) of the Gravenstein Apple Fair 2020 at Ragle Ranch Park on the Weekend of August 15 and 16; and Traffic Control at the Intersection of Covert Lane and Ragle Road by the Sebastopol Police Department (Requestor: Councilmember Gurney) THIS ITEM HAS BEEN POSTPONED TO A FUTURE CITY COUNCIL MEETING~~

***Item Added to Regular Calendar Agenda:**

Consideration of Next Steps - RFQ for Request for Qualifications for Community Vitality Coordinator/Economic Vitality Coordinator (Responsible Department: City Administration)

CITY COUNCIL REPORTS:

14. City Manager-Attorney/City Clerk Reports
15. City Council Reports/Committee/Sub-Committee Meeting Reports: (Reports by Mayor/City Councilmembers Regarding Various Agency Meetings/Committee Meetings/Sub-Committee Meeting /Conferences Attended and Possible Direction to its Representatives (If Needed) on Pending issues before such Boards)
16. Council Communications Received
17. Future City Meeting Dates/Events (Informational Only): (See Agenda Below and City Web site for Up to Date Meeting Dates/Times)

ADJOURNMENT OF REGULAR MEETING:

CITY COUNCIL – MARCH 17, 2020 AGENDA – REVISED AS OF MARCH 16, 2020

Meeting will be adjourned to the next Regular City Council Meeting which will be held on Tuesday, April 7, 2020 at 6:00 pm at the Sebastopol Youth Annex, 425 Morris Street, Sebastopol, CA.

Disabled accommodations: In accordance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk (707) 823-1153.

Notification: 72-hours before the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

PROCESS FOR ITEMS ON AN AGENDA ITEM:

Mayors opens the item

Council receives Staff Report from the Responsible Department or Report from Councilmember

Council asked Questions of Staff or Councilmember

Mayor Opens for Public Comment/or Public Hearing

Mayor Closes Public Comment/or Public Hearing but reserves the right to re-open the public hearing

Item returns to the Council for deliberation and action

For copies or to review all written documents relating to items listed on the agenda, please visit the City Clerk's office during regular business hours. The City Clerk's Office is located in the lobby of City Hall, 7120 Bodega Avenue, Sebastopol, Ca 95472 or call 707-823-1153.

The Sebastopol City Council welcomes you to its meetings that are scheduled for the 1st and 3rd Tuesday of every month. Your interest and participation are encouraged and appreciated.

City Council Agenda, Minutes and staff reports without attachments can be viewed at the City's website: www.ci.sebastopol.ca.us. Click on the City Council tab.

SB 343 - Any writings or documents provided to a majority of the City Council after distribution of the agenda packet regarding any item on this agenda after the posting of this agenda and not otherwise exempt from disclosure, will be made available for public inspection at the City Clerk's Office, Sebastopol City Hall located at 7120 Bodega Avenue during normal business hours.

If supplemental materials are made available to the members of the City Council at the meeting, a copy will be available for public review at the City Hall City Clerk's Office, 7120 Bodega Avenue during normal business hours.

These writings will be made available in appropriate alternative formats upon request by a person with a disability, as required by the Americans with Disabilities Act.

To receive the City Council Agenda by e-mail, provide your e-mail address to the City Clerk's office, or e-mail your request to mgourley@cityofsebastopol.org

PUBLIC PARTICIPATION LISTED BELOW APPLIES TO ALL ITEMS ON THE AGENDA.

- Speakers are allowed to speak for a maximum of three minutes so that all speakers have an opportunity to address the City Council. Power point or visual presentations for public comment shall not be permitted unless approved by the Agenda Review Committee two weeks prior to the requested meeting date.
- Yielding Time: Speakers may not "yield" a portion of their allotted time to others.
- The Mayor has the authority to limit or extend the time allowed for speakers dependent on the number of speakers in attendance.
- The Mayor can poll the members of the public for an indication of the number of people wishing to speak, then call on individuals to speak.
- It is the goal of the Council to conclude the public comments portion of the agenda within 20 minutes. If the public comment period exceeds twenty minutes, the presiding officer,

CITY COUNCIL – MARCH 17, 2020 AGENDA – REVISED AS OF MARCH 16, 2020

typically the Mayor, reserves the right to reduce the time per speaker or carry over public comments to after all business items are completed.

- The City Clerk will monitor the time for public comments and inform the speakers when the time limitation has been reached.
- The Mayor could survey the members of the public, as appropriate, to move agenda items up or back to address the members of the public items of concern.
- Public participation is encouraged on all public agenda items.
- Council and staff will treat participants and each other with courtesy. Derogatory or sarcastic comments are inappropriate.
- The public will likewise be encouraged by the Mayor to maintain meeting decorum.
- In Council meetings when citizens are agitated, the Mayor may call a short recess to calm the situation.
- If a member of the public is unable to attend the Council meeting, written communications may be sent to the City Clerk by e-mail or by regular mail. Communications received after distribution of the agenda packet will be made available to the Council at the meeting.

All meetings listed below are tentatively scheduled and subject to change.

Please review the City’s web site, bulletin board or contact City Department for possible changes to City Meetings.

March 18, 2020	8:30 am	Agenda Review Committee Meeting – Cancelled
March 18, 2020	4:00 pm	Design Review Board Meeting – Cancelled
March 24, 2020	7:00 pm	Planning Commission Meeting – Cancelled
March 31, 2020		City Holiday Observance – City Offices Closed
April 1, 2020	10:30 am	Public Arts Committee Meeting – Tentatively Proposed to be Cancelled
April 1, 2020	4:00 pm	Design Review Board Meeting – Tentatively Proposed to be Cancelled
April 6, 2020	3:30 pm	Zero Waste Committee
April 7, 2020	6:00 pm	City Council Meeting
April 8, 2020	8:30 am	Agenda Review Committee Meeting
April 9, 2020	6:00 pm	Sonoma County Mayors and Councilmembers Meeting
April 14, 2020	7:00 pm	Planning Commission Meeting
April 15, 2020	4:00 pm	Design Review Board Meeting
April 21, 2020	6:00 pm	City Council Meeting
April 22, 2020	8:30 am	Agenda Review Committee Meeting
April 28, 2020	7:00 pm	Planning Commission Meeting
May 4, 2020	3:30 pm	Zero Waste Committee
May 5, 2020	6:00 pm	City Council Meeting
May 6, 2020	8:30 am	Agenda Review Committee Meeting
May 6, 2020	10:30 am	Public Arts Committee Meeting
May 6, 2020	4:00 pm	Design Review Board Meeting
May 12, 2020	7:00 pm	Planning Commission Meeting
May 19, 2020	6:00 pm	City Council Meeting
May 20, 2020	8:30 am	Agenda Review Committee Meeting
May 20, 2020	4:00 pm	Design Review Board Meeting
May 25, 2020		City Holiday Observance – City Offices Closed
May 26, 2020	7:00 pm	Planning Commission Meeting
June 1, 2020	3:30 pm	Zero Waste Committee
June 2, 2020	6:00 pm	City Council Meeting
June 3, 2020	8:30 am	Agenda Review Committee Meeting
June 3, 2020	10:30 am	Public Arts Committee Meeting
June 3, 2020	4:00 pm	Design Review Board Meeting

CITY COUNCIL – MARCH 17, 2020 AGENDA – REVISED AS OF MARCH 16, 2020

June 9, 2020	7:00 pm	Planning Commission Meeting
June 11, 2020	6:00 pm	Sonoma County Mayors and Councilmembers Meeting
June 16, 2020	6:00 pm	City Council Meeting
June 17, 2020	8:30 am	Agenda Review Committee Meeting
June 17, 2020	4:00 pm	Design Review Board Meeting
June 23, 2020	7:00 pm	Planning Commission Meeting
July 1, 2020	10:30 am	Public Arts Committee Meeting
July 1, 2020	4:00 pm	Design Review Board Meeting
July 2, 2020		City Holiday Observance – City Offices Closed
July 6, 2020	3:30 pm	Zero Waste Committee
July 7, 2020	6:00 pm	City Council Meeting
July 8, 2020	8:30 am	Agenda Review Committee Meeting
July 14, 2020	7:00 pm	Planning Commission Meeting
July 15, 2020	4:00 pm	Design Review Board Meeting
July 21, 2020	6:00 pm	City Council Meeting
July 22, 2020	8:30 am	Agenda Review Committee Meeting
July 28, 2020	7:00 pm	Planning Commission Meeting
August 3, 2020	3:30 pm	Zero Waste Committee
August 4, 2020	6:00 pm	City Council Meeting
August 5, 2020	8:30 am	Agenda Review Committee Meeting
August 5, 2020	10:30 am	Public Arts Committee Meeting
August 5, 2020	4:00 pm	Design Review Board Meeting
August 11, 2020	7:00 pm	Planning Commission Meeting
August 13, 2020	6:00 pm	Sonoma County Mayors and Councilmembers Meeting
August 18, 2020	6:00 pm	City Council Meeting – CANCELLED
August 19, 2020	8:30 am	Agenda Review Committee Meeting
August 19, 2020	4:00 pm	Design Review Board Meeting
August 25, 2020	7:00 pm	Planning Commission Meeting
September 1, 2020	6:00 pm	City Council Meeting
September 2, 2020	8:30 am	Agenda Review Committee Meeting
September 2, 2020	10:30 am	Public Arts Committee Meeting
September 2, 2020	4:00 pm	Design Review Board Meeting
September 7, 2020		City Holiday Observance – City Offices Closed
September 8, 2020	7:00 pm	Planning Commission Meeting
September 14, 2020	3:30 pm	Zero Waste Committee
September 15, 2020	6:00 pm	City Council Meeting
September 16, 2020	8:30 am	Agenda Review Committee Meeting
September 16, 2020	4:00 pm	Design Review Board Meeting
September 22, 2020	7:00 pm	Planning Commission Meeting
October 5, 2020	3:30 pm	Zero Waste Committee
October 6, 2020	6:00 pm	City Council Meeting
October 7, 2020	8:30 am	Agenda Review Committee Meeting
October 7, 2020	10:30 am	Public Arts Committee Meeting
October 7, 2020	4:00 pm	Design Review Board Meeting
October 13, 2020	7:00 pm	Planning Commission Meeting
October 20, 2020	6:00 pm	City Council Meeting
October 21, 2020	8:30 am	Agenda Review Committee Meeting
October 21, 2020	4:00 pm	Design Review Board Meeting
October 27, 2020	7:00 pm	Planning Commission Meeting
November 2, 2020	3:30 pm	Zero Waste Committee
November 3, 2020		City Council Meeting - CANCELLED
November 4, 2020	8:30 am	Agenda Review Committee Meeting
November 4, 2020	10:30 am	Public Arts Committee Meeting

CITY COUNCIL – MARCH 17, 2020 AGENDA – REVISED AS OF MARCH 16, 2020

November 4, 2020	4:00 pm	Design Review Board Meeting
November 10, 2020	7:00 pm	Planning Commission Meeting
<i>November 11, 2020</i>		<i>City Holiday Observance – City Offices Closed</i>
November 17, 2020	6:00 pm	City Council Meeting
November 18, 2020	8:30 am	Agenda Review Committee Meeting
November 18, 2020	4:00 pm	Design Review Board Meeting
November 24, 2020	7:00 pm	Planning Commission Meeting
<i>November 25 & 26, 2020</i>		<i>City Holiday Observance – City Offices Closed</i>
December 1, 2020	6:00 pm	City Council Meeting
December 2, 2020	8:30 am	Agenda Review Committee Meeting
December 2, 2020	10:30 am	Public Arts Committee Meeting
December 2, 2020	4:00 pm	Design Review Board Meeting
December 7, 2020	3:30 pm	Zero Waste Committee
December 8, 2020	7:00 pm	Planning Commission Meeting
December 15, 2020	6:00 pm	City Council Meeting
December 16, 2020	8:30 am	Agenda Review Committee Meeting
December 16, 2020	4:00 pm	Design Review Board Meeting
December 22, 2020	7:00 pm	Planning Commission Meeting
<i>December 23 & 24, 2020</i>		<i>City Holiday Observance – City Offices Closed</i>
<i>December 30 & 31, 2020</i>		<i>City Holiday Observance – City Offices Closed</i>