

CITY COUNCIL MEETING MINUTES

MINUTES FOR Meeting of February 18, 2020

As Approved by the City Council at their regular meeting of _____.

The public is advised that pursuant to Government Code Section 54957.5 all writings submitted to the City Council are public records and will be made available for review.

Please note that minutes are not verbatim minutes and are meant to be the City's record of a summary of actions that took place at the meeting. City Council video recording are kept for a period of one year from date of meeting.

Notice: All resolutions and ordinances introduced and/or adopted under this agenda are waived of all reading of entire resolution(s) and ordinance(s).

The Sebastopol City Council welcomes you to its meetings that are generally scheduled for the 1st and 3rd Tuesday of every month. Your interest and participation are encouraged and appreciated.

SIMULTANEOUS MEETING COMPENSATION DISCLOSURE (Government Code § 54952.3): Members of the City Council receive no additional compensation as a result of convening a joint meeting of the City Council and Successor Agency to the Former Community Development Agency

SB 751 Legislative bodies of local agencies must publicly report: (1) any action taken and (2) the vote or abstention on each action taken by each member present for the action at a meeting.

A notice of the meeting was posted by the City Clerk on February 13, 2020.

REGULAR MEETING: CONVENE City Council Regular Meeting, Sebastopol Youth Annex/Teen Center, 425 Morris Street, Sebastopol, CA

CALL TO ORDER: Mayor Slayter called the regular meeting to order at 6:00 p.m.

ROLL CALL:

Present: Mayor Slayter
Vice Mayor Glass
Councilmember Carnacchi
Councilmember Gurney
Councilmember Hinton

Absent: None

Staff: City Manager/City Attorney Larry McLaughlin
Assistant City Manager/City Clerk Mary Gourley
Administrative Services Director Ana Kwong
Engineering Manager Henry Mikus
Planning Director Kari Svanstrom
Acting Police Chief Greg DeVore

Public Works Superintendent Dante Del Prete

SALUTE TO THE FLAG: Mayor Slayter led the salute to the flag.

PROCLAMATIONS/PRESENTATIONS: None

PUBLIC COMMENT (At this time, members of the public may comment on any item not appearing on the agenda. It is recommended that you keep your comments to three minutes or less. Under State Law, unless otherwise permitted under the Ralph M. Brown Act, the merits of the matters presented under this item cannot be discussed or acted upon by the City Council at this time. For items appearing on the agenda, the public will be invited to make comments at the time the item comes up for Council consideration.)

Arthur George commented as follows:

- Provided a handout to the City Council
- Discussed homelessness
- Read a prepared statement

Courtney Kline commented as follows:

- Read a prepared statement
- Discussed homelessness
- Extend arm of compassion
- Advocate investment in safe parking
- Identified locations (Center for the Arts, Regional Library, downtown Plaza, Redwood marketplace, CVS)
- Have for rest free for 30 homeless neighbors
- WCCS is well versed in making parking a reality
- Support accessible, structurally sound and ample safe parking
- Connecting individuals with appropriate services
- Humane

Gale Brownell commented as follows:

- Discussed homelessness
- Concern about the speed with which we are moving forward on several projects
- Work with community and residents
- Meet own needs
- Support themselves and family and community
- Community benefits from that
- People not living on the streets
- Interested in seeing safe parking
- Major concern is people who are living rough and might be able to get into Park Village and rehab of units at park Village
- Happen quickly
- People are living rough
- Discussed Joe Rodota trail – housing and homeless emergencies declared

- Concern governmental funds and community benefit funds may be recaptured and make some or all of the Park Village propose project impossible
- Issue with Park Village – make effort to propose an alternative – FEMA NEPA clearance is met in different way
- Use FEMA NEPA clearance and indicate to HUD willing to make accessibility modifications as is possible given that particular site

zen Destiny commented as follows:

- Multi-jurisdictional cold case task force established
- Relational data base
- Enter reports into that data base
- Data is relational
- Read a prepared statement
- Hired retired detectives part time
- Cross reference information
- Allow current authorities to make those intuitive references
- Generate revenue
- If hire programmers, then own intellectual property of that program
- Generate revenue form other law enforcement agencies

Jay Robinson commented as follows:

- Represent child at Laguna High School
- Issues being done behind closed doors
- Move school over to El Molino – not discussed openly with parents
- Parents did not know about this
- Gone to Board meetings
- Been hush hush -Wrong
- Should be keeping the parents in the loop of what is going on with the children
- Good unique kids
- Will impact parents who live in this town
- Single parents -Cannot afford bus pass
- Have Spanish Classes now
- Kids do not have electives at Laguna
- Want the City to know what is going on with our school system
- Not right to move school and not fair to our kids
- Will damage these kids

Councilmember Carnacchi commented as follows:

- Displayed old newspaper articles
- Discussed the 200th Birthday for susan B Anthony
- 100 Year anniversary for 19th amendment
- Read from the newspaper

Director Svanstrom commented as follows:

- Discussed meeting with Community Development Commission (CDC) next week
- Subject to NEPA review for both projects
- Covers entire site
- Trying to expedite
- CDC has hired two additional NEPA consultants
- Sebastopol project is number one priority

STATEMENTS OF CONFLICTS OF INTEREST BY MAYOR/CITY COUNCILMEMBERS FOR ITEMS ON THE AGENDA (This is the time for the Mayor or City Councilmembers to indicate any statements of conflicts of interests for any item listed on this agenda). *There were none.*

CONSENT CALENDAR:

- The consent agenda consists of items that are routine in nature and do not require additional discussion by the City Council or have been reviewed by the City Council previously. These items may be approved by one motion without discussion unless a member of the City Council requests that the item be taken off the consent calendar.
- The Mayor will read the consent calendar items; ask if a Councilmember wishes to remove one or more items from the consent calendar; and then open public comment to the members of the public in attendance. At this time, a member of the public may speak for up to three minutes on the entire consent calendar and request at that time that an agenda item or items be removed for discussion.
- If an item or items are removed from the consent calendar, the item shall be placed at the end of the regular agenda items unless otherwise determined by the Mayor or Mayor Pro Tern.
- Council Members may comment on Consent Calendar items or ask for minor clarifications without the need for pulling the item for separate consideration. Items requiring deliberation should be pulled for separate consideration and shall be placed at the end of the regular agenda items unless otherwise determined by the Mayor or Mayor Pro Tern.

Mayor Slayter read the consent calendar items.

Mayor Slayter questioned if any Councilmember(s) wanted to remove any item(s) from the consent calendar.

Councilmember Carnacchi requested Item Number(s) 3 be removed from the consent calendar.

Mayor Slayter requested Item Number(s) 2 be removed from the consent calendar.

Mayor Slayter asked for public comment on the consent calendar items.

Public Comment:

zen Destiny commented as follows:

- Discussed climate change
- Contamination of public policy
- Discussed Department of Defense
- Designate fires as Class D fires
- Discusses dropping aerosol from the skies
- Discussed manual blocking of the sun – zero sun gain – blocking heat from releasing too
- Weaponizing the atmosphere

- Calling for EIR on aerosol being sprayed over the City

Councilmember Gurney moved and Vice Mayor Glass seconded the motion to approve Consent Calendar Item(s) Number(s) 1, 4 and 5.

VOTE:

Ayes: Councilmember Carnacchi, Gurney, Hinton, Vice Mayor Glass and Mayor Slayter
Noes: None
Absent: None
Abstain: None

1. Approval of Minutes of the City Council Meeting of February 4, 2020 (Responsible Department: City Administration)

City Council Action: Approved Minutes of the City Council Meeting of February 4, 2020

Minute Order Number: 2020-044

- ~~2. Approval of Request for the City of Sebastopol to become a Sponsor of the 2020 Bike to Work Day (Requestor: Mayor Slayter)~~

- ~~3. Approval of Receipt and Acceptance of the City's Annual Audit for Year Ended June 30, 2019 (Responsible Department: Administrative Services)~~

4. Approval of Support for Earth Day 50th Anniversary Events in the City of Sebastopol (Requestor: Mayor Slayter/Responsible Department: Public Works)

City Council Action: Approved of Support for Earth Day 50th Anniversary Events in the City of Sebastopol

Minute Order Number: 2020-047

5. Approval of Letters of Support for Senate Bill 54 (SB 54 (Allen) - California Circular Economy and Plastic Pollution Reduction Act; Assembly Bill 1080 (AB 1080 (Gonzalez) - California Circular Economy and Plastic Pollution Reduction Act (Requestor: Mayor Slayter)

City Council Action: Approved Letters of Support for Senate Bill 54 (SB 54 (Allen) - California Circular Economy and Plastic Pollution Reduction Act; Assembly Bill 1080 (AB 1080 (Gonzalez) - California Circular Economy and Plastic Pollution Reduction Act

Minute Order Number: 2020-048

INFORMATIONAL ITEMS/PRESENTATION: (Please Note: Although informational/presentations items are routinely informational in nature, some informational items may contain request for actions such as support, direction to staff, follow up, based on the presentation/information provided.)

6. Presentation from Deva Marie Proto, County Registrar of Voters on the new County Voting System (Requestor: Sonoma County Registrar of Voters)

Deva Marie Proto provided a presentation to the City Council.

Mayor Slayter asked for questions.

Councilmember Hinton commented as follows:

- Works in Marin
- Works with senior care

- Ballots showed up recently – some were for seniors who are no longer with us
- Can someone report this information and if so, who can this be reported to and can it be reported as a third party

Ms. Proto commented as follows:

- Can report that to the Marin County Registrar of Voters
- County receives death records from the State but there can be a delay

Councilmember Gurney commented as follows:

- How far away can be on election day can someone be and show up somewhere other than at polling place and have their ballot pulled up
- Does that person need to be in Sonoma County

Ms. Proto stated that a person must be in Sonoma County and that will happen after the Voter Choice Act.

Councilmember Gurney questioned the percentage of absentee ballots.

Ms. Proto commented that there is just over 80% of vote by mail ballots.

Councilmember Gurney commented as follows:

- How do they come back to the office related to actual election day
- Once mailed, do they come back soon or are they delayed in returning the ballot

Ms. Proto commented as follows:

- Processed less than 1% as of today
- Seeing changes in voter behavior
- Voters waiting for media cycle
- Getting things on the day of the election
- Used to be results posted were 80% of what the turn out would be – What saw in 2018 across the state every county had more ballots to process after the election than they did before
- 50% on election night
- Results saw changes in races
- People who tend to vote early tend to be older, whiter and more conservative
- Closer to election day – minor, minorities and ore liberal

Councilmember Hinton questioned the percentage between absentee and walk in.

Ms. Proto stated she does not know the actual number but that a lot of people who are absentee voters turn in their ballots as a walk in.

Mayor Slayter commented as follows:

- Discussed the redistricting
- Questioned if this was County or State

Ms. Proto commented as follows:

- Stated this is Statewide
- State starts first – then Counties
- Some cities are now redistricting
- Some school districts will also be redistricting

Mayor Slayter opened for public comment.

Suzanne Lande commented as follows:

- Questions of registering people to vote
- Registered many people to vote in the past
- Discussed homeless registration
- Can a homeless person register for general election online
- Conditionally registering can that be done online if homeless

Barbara Lee commented as follows:

- Voters purged from the rolls
- 300,000 have been purged from CA voting rolls
- Can this be addressed

Ms. Proto commented as follows:

- Homeless can register to vote
- Not sure about registering online
- Can precinct based on marker
- Conditional voter registration is only in person
- Not available online
- Needs to register in registrar of voters' office

Mayor Slayter asked what ID is required to register.

Ms. Proto stated the person registering will fill out an affidavit.

Mayor Slayter questioned the concern of voter rolls being purged.

Ms. Proto commented as follows:

- Records are not purged
- Make people inactive when law requires to be made inactive

Mayor Slayter discussed the 75% turnout for voting and questioned if this was the highest.

Ms. Proto commented that they are estimating a 65-75% turnout for voting this year but that 97% was the highest turnout which was done in the past.

Councilmember Carnacchi commented as follows:

- Discussed voter turn out
- Sebastopol had high turnout
- Discussed competition between jurisdictions
- Get voter turnout to go up

The City Council thanked the presenter for the presentation.

City Council Action: None taken. Informational item only.

Minute Order Number: 2020-049

7. Informational Presentation from Naveed Paydar, California Public Utilities Commission (CPUC), Liaison (Requestor: Councilmember Carnacchi)

Naveed Paydar provided a presentation to the City Council.

- Thanked Councilmember Carnacchi for the invitation to be here tonight
- Met with Councilmember Carnacchi, Mayor Slayter, City Manager McLaughlin, Assistant City Manager Gourley and Public Works Superintendent Del Prete

Mayor Slayter asked for questions.

Councilmember Gurney commented as follows:

- Ombudsman for City
- Investigation listed on slide – PSPS events
- How long take in context of next fire season (next six months)

Mr. Paydar commented as follows:

- Priorities through phase 1 and phase 2
- Initial proceedings had two tracks
- Quasi legislative track
- Have things needed to fix
- This proceeding will take about nine months
- On expedited schedule
- Allows less time for public comment

Vice Mayor Glass commented as follows:

- CPUC implementing and creating rules based on legislation that is coming out of Sacramento
- Way that CPUC decides to do a set of policy is under wide range of direction

Mr. Paydar commented that is a broad thing under general direction.

Vice Mayor Glass commented as follows:

- Who sets policy for undergrounding utilities (State-wide)
- Problem in wildfire prone areas
- Take legislation to require that

Mr. Paydar commented as follows:

- Not necessarily
- Undergrounding is not seen as preventative measure or wildfire preventative measure
- Ding other things
- Underground too expensive
- Could be – have authority to do that
- Legislature will create broad goal
- Not inconceivable

Vice Mayor Glass discussed moving forward.

Mr. Paydar discussed the Town of Paradise and undergrounding of utilities.

Councilmember Carnacchi commented as follows:

- Questioned the water regulations
- Belmont - Private
- Any large ones in Sonoma County

Mr. Paydar commented as follows:

- Cal Water
- Not sure of any others

Mayor Slayter opened for public comment.

A member of the audience asked for email contact information.

The Council thanked the presenter for the presentation.

City Council Action: None Taken. Informational item only.

Minute Order Number: 2020-050

Mayor Slayter called the items pulled from the consent calendar.

2. Approval of Request for the City of Sebastopol to become a Sponsor of the 2020 Bike to Work Day (Requestor: Mayor Slayter)

Mayor Slayter presented the agenda item and discussed the funding and stated the level of sponsorship is \$500 and not \$2700 and discussed the levels of sponsorship and stated this item was removed to clarify funding level.

Councilmember Hinton questioned the locations of the energizer stations.

Mayor Slayter commented as follows:

- Discussed energizer stations
- One at trail head

- One at north end of town
- Interest in making it grander than this year

Councilmember Hinton questioned how much was sponsored last year.

Mayor Slayter stated \$500.

Mayor Slayter opened for public comment.

Cherie, Bike Coalition, commented as follows:

- City last year were logo sponsors
- \$500 level
- Discussed energizer stations
- Looking on more strategic level of where people are riding

Councilmember Gurney commented as follows:

- Thanked Cherie for attending tonight
- \$2000 banner sponsor – banner at three most visited energizer stations in the County
- Where are those

Cherie commented as follows:

- Downtown Santa Rosa
- Smart Train Santa Rosa
- Visitor Center
- Petaluma
- Look at full spread sheet from last year
- Banner in Sebastopol if sponsor
- Offer at that level

Councilmember Carnacchi commented as follows:

- Sebastopol Downtown Association did \$200 sponsor
- Flyer pointed to restaurants
- Good way of promoting biking

Council Deliberations:

Mayor Slayter discussed the sponsorship levels.

Councilmember Gurney commented as follows:

- Like \$2000 with banner
- Put in popular spot at end of Prince greenway
- Close to Santa Rosa City Hall
- Ride to Sebastopol
- Get a lot of business
- Nice places for outdoor accommodations

Councilmember Carnacchi commented as follows:

- If did \$2000, suggested use of key words that bicyclists would recognizes
- How tie into scan to connect (coupon)
- Take to restaurants

Cherie stated she would look into that.

Mayor Slayter stated they would look into QR codes.

Councilmember Gurney commented as follows:

- Level that matches our identification in the cycling world
- Destination
- Launching place for a lot of rides west of here
- A lot of cyclist in this community

Councilmember Gurney moved and Mayor Slayter seconded the motion to approve a sponsorship level of \$2000 and to work out the details of the banner off line.

Discussion:

Councilmember Carnacchi asked that the final banner /language be shared with the City Council.

Mayor Slayter stated the bike/ped committee will take this on.

VOTE:

Ayes: Councilmember Carnacchi, Gurney, Hinton, Vice Mayor Glass and Mayor Slayter

Noes: None

Absent: None

Abstain: None

City Council Action: Approved a sponsorship level of \$2000 and to work out the details of the banner off line.

Minute Order Number: 2020-045

3. Approval of Receipt and Acceptance of the City's Annual Audit for Year Ended June 30, 2019
(Responsible Department: Administrative Services)

Councilmember Carnacchi commented as follow:

- Would like consensus from colleagues to have the consultant here to discuss
- Understand audit is difficult
- Able to have auditor to come and do presentation
- Puts it into way that is a better understanding
- Compare years
- Sometime the questions come when the power point is presented
- Impossible to make sense of it getting it on Thursday evening
- Asking staff to ask our auditor to come back and do power point presentation

- Table this and bring it back to Council

Mayor Slayter clarified that this request is to continue this is a future meeting.

Councilmember Gurney commented as follows:

- Concur with the auditor being present to provide a power point presentation
- Public and Council can digest that
- Asked staff if that is possible

Administrative Services Director Kwong commented as follows:

- Staff will ask auditor
- Audit was asked to be on consent by staff
- Recommended to agenda review committee that this was a routine audit and could be on consent
- Audit occurs annually and the City just had the mid-year budget review
- Looking at expenditures that happened as of June 2019 (year ended)
- Routine audit – nothing out of the ordinary
- Reason on consent
- If want to see entire presentation auditor can provide that

Vice Mayor Glass questioned if the auditor would charge additional fees to return to provide a presentation.

Director Kwong stated the presentation is part of the contract.

Mayor Slayter asked for public comment. There was none.

Mayor Slayter commented as follows:

- Received the packet last week
- Knew this was coming
- Comfortable without presentation

Councilmember Hinton comments as follows:

- Sits on the budget subcommittee
- Saw this also just last week
- Budget sub-committee did not put this onto the consent calendar - Staff placed this on consent
- If no charge if helpful to other councilmembers fine with presentation
- Good to ask questions
- Good with majority of Council

Vice Mayor Glass commented that if it would be helpful to other Councilmembers, staff could ask the auditor to return and do a power point presentation.

Councilmember Gurney commented as follows:

- Okay with presentation
- Financially transparent
- Put it all out there
- Let public ask questions
- Make it all available in public way

Mayor Slayter commented as follows:

- Consensus to move to future City Council meeting
- Routine item
- Complex but we are all experienced – reason why it was thought this could go on consent
- Table to future meeting with presentation
- Nothing behind the scenes

Councilmember Carnacchi commented as follows:

- Discussed transparency
- Discussed General Plan
- Audit transparent
- Not give public chance to speak
- Can be more transparent

Director Kwong stated this was a clean audit.

City Council Action: Continued this item to a future City Council Meeting.

Minute Order Number: 2020-046

Mayor Slayter called for a break at 7:46 and reconvened the meeting at 7:57pm.

PUBLIC HEARING(s): None

REGULAR CALENDAR AGENDA ITEMS (DISCUSSION AND/OR ACTION):

8. Discussion and Consideration of Approval of Barlow Emergency Operations Flood Plan (Flood Plain Consultant – Daryl Phillips/City Administration)

City Manager Mclaughlin presented the agenda item to the City Council recommending the City Council discuss and consider approval of the Barlow Emergency Operations Flood Plan .

Mayor Slayter asked for questions.

Mayor Slayter commented if the basis for Council action is routed in original conditions of approval.

City Manager stated that is correct as well as a contract with the City that states Barlow takes responsibility for doing that.

Councilmember Carnacchi commented as follows:

- Discussed building up before the Barlow was built
- Discussed building on fill

- Ordinance prevents fill – reason for that – not want water to be displaced
- Discussed flood plan that puts up barricades
- Water not going in
- Serving same way as fill
- Water gets displaced anyway
- Discussed future developments
- Another aspect to Barlow - other developments in that zone - do we want to rethink allowing fill
- Does not make sense – what is the point of our ordinance
- Do we want to take another look at our ordinance of no fill in flood plain

City Manager McLaughlin commented as follows:

- Not accurate statement as to Barlow intention
- Discussed primary intention
- Use existing apple processing building already in place and not replaced - Burned in fire
- Original plan - Use what was there
- What we do in City when developers come to City, as long as the proposal is legal, developer can develop the property in their vision
- Not accurate to say that they wanted to build the Barlow on fill
- May have been some aspect of their application that contained something

Councilmember Carnacchi commented as follows:

- Met with Justin Alamon (Barlow attorney) Got the information from him
- Was some aspect of the Barlow – wanted to build up - prevented by ordinance
- Discussed flood plan that displaces water - not make sense
- Questioned if the Council should consider this

Director Svanstrom commented as follows:

- Discussed FEMA set of rules
- Flood ordinance adopted based on those regulations
- Discussed regulation of fill
- Discussed larger impacts over community over time
- Not prepared to discuss tonight
- Discussed flood plain versus flow of travel
- Need to cumulatively look at amount of fill

Vice Mayor Glass commented as follows:

- Questioned if building in flood plain is highly regulated by Federal and State – Staff stated that is correct
- In the plan, page 7 of staff report, mentions providing video and training guide to tenants
- Might be prudent in that the tenants would need to sign off that they received that - Staff stated that tenants sign such documents based on 2012 implementation – Yolanda (Barlow representative) concurred with that
- Discussed having up to date management teams – critical that be kept up to date
- Multiple times in multiple emergencies do not keep contact information up to date

- Send out annual letter for updates – critical to know who to contact
- Has this plan gone through an all hands-on deck test

Yolanda (Barlow representative) commented as follows:

- 2012 – full deployment of testing
- Did a drill in November 2019 – did on smaller scale
- Discussed the PGE power shut down
- Did much more robust drill but not wanted to impact tenants- Did small scale drill
- Had labor force come in to ensure it would work
- From that drill got what needed to understand what to do and what needed to be done

Vice Mayor Glass questioned what kind of liability does the city take on by this approving plan.

City Manager McLaughlin commented as follows:

- No liability
- Verifying plan is complete
- Stated this is a Barlow plan – not a City plan
- This is Barlow’s response along with tenants responsibility
- Intent of original approval and contract of 2012

Councilmember Gurney questioned if the response is for the Council to only approve and plan and accept it.

City Manager McLaughlin stated this plan replaces the plan the City imposed in 2012.

Councilmember Gurney commented as follows:

- Stated this is the current plan
- Qualifies as to what is required in the contract
- Is private property
- Barlow owns the property and the responsibility is on the Barlow and tenants

City Manager McLaughlin commented as follows:

- Cannot verify this plan will fulfill some particular function
- Barlow has to be assured itself that this plan will do adequately to protect itself and its tenants

Councilmember Gurney commented as follows:

- November drill – complete lack of response for flood event
- Read from report - Not our problem - That is the Barlow problem
- Important to us when the Barlow is inundated, impacted and down that affects our city and revenue
- Greatly impacted by Barlow breach of first contract

City Manager McLaughlin commented as follows:

- Challenge in fall with power shut off from PG&E

- City evacuation
- Challenge for Barlow to do full-fledged drill
- Report is accurate
- Have to balance the needs of the businesses
- Do not want to impact tenants more than they have to
- Cannot find a flaw in this plan such that it would prevent it from being properly implemented
- Should be successful
- Not our job to guarantee that

Councilmember Gurney commented to the Barlow representative that for the good of the Barlow and community please be proactive and make this work. She also stated the reading at the Occidental bridge is critical.

Councilmember Hinton commented as follows:

- Page 6 - Training drills
- State regulates drills where she works
- Is there a log of who participates
- City does not have liability
- Not want to wait two years to do another one
- Discussed the drill that was unsuccessful in the fall
- Failure means that it should be rescheduled

Yolanda commented as follows:

- Not speak for ownership
- Not certain clarification or set of standards what a drill needed to be

Councilmember Hinton commented as follows:

- Discussed the Two-year frequency
- Questioned how many buildings participated

Yolanda commented as follows:

- Question on terminology of what a drill is
- Not know answer to the number of buildings involved

City Manager McLaughlin commented as follows:

- City desires a full-fledged drill and implement the entire plan
- Drill has not taken place since Barlow opened

Councilmember Hinton questioned if the language can be changed to read a successful drill.

City Manager McLaughlin commented as follows:

- Can advocate that Barlow should make that decision
- Not want to be in position of deciding that was a successful drill or not

Councilmember Carnacchi commented as follows:

- As stated, he met with Justin (Barlow attorney)
- Discussed Pre-installing logs when raining
- Labor team assembled
- Not take long for bridge to flood
- How get in and out
- Securing labor – major problem
- Was told that portion was worked out

Yolanda commented as follows:

- Engaged with labor force
- Several hundred individuals available - Committed to be available
- Explained limited time frame
- Make adjustments on their end
- Not rely on one source
- Gave tenants option to come and have hands on training
- In training document - Training videos
- Have tools to create own training
- Team and tenant's knowledge of system

Councilmember Carnacchi commented as follows:

- Discussed maintenance of logs
- Rubber gaskets had been torn off in some cases
- Process to make sure logs are numbered correctly

Yolanda commented as follows:

- Discussed annual maintenance
- Generators
- Liquid propane tanks
- Logs
- Multiple components of flood logs
- Pre deployment areas
- Colored coding maps/buildings
- Extensive checklist
- Learned a lot from dill in November
- Have everything needed to successfully deploy the system

Councilmember Carnacchi commented as follows:

- What stage to inspecting them all for this system
- Is the confidently prepared and ready to go

Yolanda commented as follows:

- Working on finishing color coded tags
- Maps finished

- Last piece to do

Mayor Slayter opened for public comment. There was none.

Council Deliberations:

Mayor Slayter commented as follows:

- Flood plan part to conditions of approval approved in 2012
- City has no liability in this
- Comfortable with this
- Seems reasonable
- Depth and breadth of FEMA regulations is impressive

Councilmember Hinton moved and Councilmember Gurney seconded the motion to approve the Barlow Emergency Operations Flood Plan.

Discussion:

Councilmember Gurney commented as follows:

- Grateful Barlow representative was here in person
- Thankful for protecting the Barlow property and tenants

VOTE:

Ayes: Councilmember Carnacchi, Gurney, Hinton, Vice Mayor Glass and Mayor Slayter

Noes: None

Absent: None

Abstain: None

City Council Action: Approved the Barlow Emergency Operations Flood Plan.

Minute Order Number: 2020-051

9. Discussion and Consideration of Transmittal of Comment Letter to Sonoma County Permit and Resource Management Department (PRMD) Regarding a Revised Referral for DRH19-0006, a proposed mini-storage development at 1382 Highway116, South, Sebastopol (Responsible Department: Planning)

Planning Director Svanstrom presented the agenda item to the City Council recommending the City Council discuss and consider approval of Transmittal of Comment Letter to Sonoma County Permit and Resource Management Department (PRMD) Regarding a Revised Referral for DRH19-0006, a proposed mini-storage development at 1382 Highway116, South, Sebastopol.

Mayor Slayter asked for questions.

Mayor Slayter commented as follows:

- Discussed dates on drawings - Dates that go back to 2007
- Quality of drawings is poor
- Cannot make out text on elevations/materials
- Does not know what he's looking at due to inconsistencies

Director Svanstrom commented as follows:

- County has deemed the application 'incomplete' so these issues should be addressed
- City staff has submitted comments, some of them related to inconsistencies
- Council can provide comments on the 'big picture', project will be resubmitted
- Discussed allowed use for current zoning
- Subject to design review and environmental review

Councilmember Gurney commented as follows:

- Discussed square footage – huge increase
- Not understanding drawings
- Discussed looking at buildings from aerial view
- Is that two story or one story

Director Svanstrom commented as follows:

- Believe that they are all one story other than the care taker unit
- Can confirm with the County
- Not see as two story from the roadway

Councilmember Gurney commented as follows:

- Other drawing has small/tiny numbers
- Interior building has smaller units
- Discussed access issues

Councilmember Hinton commented as follows:

- Discussed car access
- Been inside the units
- Does not look like two story

Director Svanstrom commented the internal hallway is for smaller units.

Mayor Slayter questioned how many units are at Southpoint.

Staff stated they did not know but would find out.

The City Council stated they would like to know that information.

Councilmember Gurney commented as follows:

- Discussed the Bob Anderson design at Southpoint – unattractive
- Denies all public access to the Laguna

Mayor Slayter opened for public comment.

Council Deliberations:

Mayor Slayer commented as follows:

- Hearing some difficulties with what there is to analyze and sensing the City Council feels the same on the scale of this project
- Erroneous zoning
- Does not feel appropriate to have this type of use at the entrance to a community

Councilmember Hinton commented as follows:

- Does not have a sense yet of this project
- Not sure if she agrees
- Has not seen the current documents
- Not want to make a judgement tonight
- Not have a lot of information
- Large piece of property
- Been sitting there for a long time
- Not want to submit a letter tonight stating this is inappropriate

Vice Mayor Glass commented as follows:

- Looking a side view – need to be a lot of trees planted
- Looks like a fort
- Not want something that looks like a fort for people to see on their way into town
- Concern of people pulling out and turning left onto Highway 116
- Have to peel out with car if going north as this is going uphill, at crown of road and there is a lot of traffic
- Dangerous
- Perhaps need lane to turn out (suicide lane) not just left turn lane for those going in

Councilmember Hinton questioned if there is a middle turn lane.

Director Svanstrom stated there is not a middle turn lane currently, but there is enough width in the roadway at that area that people do go around left turning vehicles. Unsure if that is legal.

Mayor Slayter commented as follows:

- Would like to see collision data from the Sheriff's office
- Storage unit versus retail shop to study for traffic generation

Councilmember Gurney stated the traffic reports says it is less use than what is there.

Director Svanstrom commented as follows:

- Counting existing use as highly functional discount club (Sams, Coscto, etc.)
- Traffic generation may not be as high as noted for 'existing' counts as the uses are somewhat marginal
- She has verbally expressed this concern to the County planner for the project

Councilmember Gurney commented as follows:

- Like to see the bicycle and pedestrian access actually done there, not an informal pathway - have something real and get it on the ground
- Have bike trail be consistent with Sebastopol-Petaluma plan
- Concern with this design - Feels all barricaded
- Understand want to be and feel safe – but will be unattractive
- North wall and west wall are going to be like a giant unattractive barrier
- Obvious leaving and entering town
- Understand how important this is– this is a gateway to town
- Need to address the practical safety concerns and the visual concerns

Mayor Slayter questioned if residents on Elphick Road were noticed.

Director Svanstrom commented as follows:

- Not sure if they were notified
- Different rules in the County
- This referral came to agencies

Mayor Slayter commented as follows:

- Would like the immediate neighbors on both sides of Elphick to be notified
- Discussed unsafe conditions due to traffic counts heading north and south on 116
- Difficult and dangerous merge coming out of the site

Councilmember Carnacchi questioned under which conditions would the Sebastopol Fire Department be the first responder.

Director Svanstrom commented as follows:

- Sebastopol Fire Chief reviewed this
- Sebastopol Fire is not likely to be first responder
- Gold Ridge station on Hessel is likely to be first responder
- Sebastopol Fire would probably be the second closest fire station
- Discussed turning diagrams for fire vehicles on plans

Mayor Slayter commented as follows:

- Send a letter to the County
- Have staff prepare a draft letter
- Have the Mayor sign the letter and send to the County

Councilmember Hinton questioned what the letter would say.

Director Svanstrom commented as follows:

- Will prepare a draft letter with comments (if Council agrees)
- Will add comments from tonight's meeting
- Can put into letter for Mayor to review

Councilmember Hinton suggested the letter be returned to the Council for review.

Mayor Slayter questioned when the letter is due to the County.

Director Svanstrom commented as follows:

- No set due date
- Applicant has to resubmit plans
- Council will have time to review that and make additional comments

Mayor Slayter commented as follows:

- Staff will draft letter
- Staff will include this item as a consent calendar item for the next meeting
- If there is any concern to the language in the letter it can be removed from consent calendar for discussion

Councilmember Hinton stated she would prefer to have this item as a regular item on the agenda and not on consent.

Councilmember Gurney commented as follows:

- City Council normally does not review the letters
- Important to have input on submittal
- Council has a chance to provide input on the revised project

Councilmember Hinton commented as follows:

- Recollection - If knew what letter said went ahead and have Mayor sign
- Not agree on anything tonight
- Wants to see what is going to be written in the letter

Councilmember Gurney commented as follows:

- Staff mentioned a number of concerns in report already
- Safety at driveway
- Left turn lane
- Protecting trees on north side
- Bike/ped improvements
- Notifications
- Entrance to have room for longer queue
- Design in way not fortress like
- Allowable use
- Matter of how it looks to us

Councilmember Carnacchi commented as follows:

- Discussed letter to be sent to PRMD
- Suggested to copy Bob Anderson directly

- Stated Bob Anderson was against the removal of trees on Bodega Avenue
- Stated Bob Anderson will be amendable to this

Mayor Slayter commented as follows:

- Not a normal way to do this
- Package that everyone gets is the same copy of everything
- Staff will prepare a letter to PRMD
- 30 different agencies will be asked to send comments
- Not appropriate for us to send separately to the applicant
- Applicant will get a copy from County staff

Staff stated that the planner will take all comments and distribute them to the applicant.

City Council Action: City Council was in consensus to direct staff to prepare a letter and return the item to the next city council meeting.

Minute Order Number: 2020-052

10. Discussion and Consideration for City Council Sub-Committee (Design Review Standards)
(Responsible Department: Planning)

Planning Director Svanstrom presented the agenda item to the City Council recommending the City Council discuss and consider approval of City Council Sub-Committee (Design Review Standards).

Mayor Slayter asked for questions.

Mayor Slayter discussed SB2 Funds and questioned if this grant was guaranteed.

Director Svanstrom commented as follows:

- Over the counter application
- Not concrete however not concerned as it is one of the listed priorities for the grant
- Was informed this was the type of projects they were looking for
- Wait to hear from them on initial application and was informed that we could start to incur costs
- Discussed the timing and selection of consultant

Mayor Slayter stated it could be 4-5 months out before subcommittee takes on work.

Councilmember Gurney discussed the composition and concern with no member from the Planning Commission.

Director Svanstrom commented as follows:

- Stated that is correct as written
- Open for discussion and can be changed
- Open to Planning Commission member being on the committee
- Expressed not go beyond three to four people though to stay manageable

Councilmember Gurney commented that three is an awkward number and suggested a Planning Commissioner so that the Planning Commission can be included in the process.

Mayor Slayter opened for public comment. There was none.

Council Deliberations:

Mayor Slayter commented as follows:

- Cross pollination from different boards/commission makes sense
- Discussed being a member of the downtown design subcommittee – two members was not enough
- Did not have staff or consultant
- Between that time, it was recommended to empanel a subcommittee to look at design standards city wide
- However, this was at the same time as the General Plan; seemed premature to go through that work
- Subcommittee died on the vine
- Wasted effort
- Interested in having PC, DRB, and CC members

Vice Mayor Glass commented as follows:

- Good idea to add from PC
- Not out of the loop
- Avail ourselves to the talent

Councilmember Hinton concurred.

Mayor Slayter stated he would be willing to serve on the subcommittee.

Mayor Slayter moved and Vice Mayor Glass seconded the motion to approve a City Council Sub-Committee (Design Review Standards).

VOTE:

Ayes: Councilmember Carnacchi, Gurney, Hinton, Vice Mayor Glass and Mayor Slayter

Noes: None

Absent: None

Abstain: None

City Council Action: Approved a City Council Sub-Committee (Design Review Standards).

Minute Order Number: 2020-053

Councilmember Carnacchi asked for an update on the new Planning Commission members.

Director Svanstrom provided an update.

CITY COUNCIL REPORTS:

11. City Manager-Attorney/City Clerk Reports: There were none.

12. City Council Reports/Committee/Sub-Committee Meeting Reports: (Reports by Mayor/City Councilmembers Regarding Various Agency Meetings/Committee Meetings/Sub-Committee Meeting /Conferences Attended and Possible Direction to its Representatives (If Needed) on Pending issues before such Boards)

Councilmember Carnacchi reported as follows:

- GSA Meeting
- Questioned why we are there
- Sustainable management criteria
- How does Sebastopol benefit here
- Paying ridiculous amount of fees
- Not getting anything from it
- Vote to put on environmental expert onto the Advisory Panel
- Beth Lamb and David Noren
- Voted for David

Councilmember Hinton reported as follows:

- Attended M&C Meeting
- Analy High school - 2020 Mock Election – Friday Feb 28th 9:30 am – 11:00 am

Vice Mayor Glass reported on a meeting of the Fire Sub-Committee.

Councilmember gurney reported as follows:

- Library Advisory Board Meeting
- Matt Rose continues to receive great community comments
- Second highest attendance at open house
- Regional library moving forward to look at strategic and facility plans
- LANTERN Meeting
- Donation to library \$550,000 (Donna and Louise Johnson)
- SCTA/RCPA report
- Discussed Analy Eco-Action Group

Mayor Slayter reported as follows:

- Caltrans committee
- Sonoma Clean Power – transition meeting – new Chair – second term
- Vice Chair Melanie Bagley from Cloverdale
- Discussed difficulties with PGE bankruptcy and need for PG&E to harden its infrastructure are reviewed
- Discussed PICA
- PSPS
- Discussed proposal to install small gas burning power plants generators) at substations

13. Council Communications Received: There were none.

14. Future City Meeting Dates/Events (Informational Only): (See Agenda and City Web site for Up to Date Meeting Dates/Times)

CLOSED SESSION: None

ADJOURNMENT OF REGULAR MEETING: Mayor Slayter adjourned the meeting at 9:38 pm.

Meeting was adjourned to the next Regular City Council Meeting which will be held on Tuesday, March 3, 2020 at 6:00 pm at the Sebastopol Youth Annex, 425 Morris Street, Sebastopol, CA.

Respectfully Submitted:

Mary C. Gourley, Assistant City Manager/City Clerk, MMC