

**City Council**

Mayor Patrick Slayter  
Vice Mayor Una Glass  
Michael Carnacchi  
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**City Manager**

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**City of Sebastopol****COVID 19 NOTICING FOR CITY COUNCIL MEETINGS**

The City has postponed many non-essential meetings until further notice. We appreciate your patience and willingness to protect the health and wellness of our community. If you have any questions regarding this meeting, please contact the City at Email: [info@cityofsebastopol.org](mailto:info@cityofsebastopol.org) or please call: 707-823-1153.

\*\*\*\*GOVERNOR'S EXECUTIVE ORDER N-29-20\*\*\*\*  
\*\*RE CORONAVIRUS COVID-19\*\*

**CORONAVIRUS DISEASE (COVID-19) ADVISORY**

CITY COUNCIL MEETINGS WILL BE CONDUCTED PURSUANT TO THE PROVISIONS OF THE GOVERNOR'S EXECUTIVE ORDERS WHICH SUSPENDS CERTAIN REQUIREMENTS OF THE RALPH M. BROWN ACT.

In accordance with Executive Orders N-25-20 and N-29-20, City Council meetings will be held virtually.

MEMBERS OF THE PUBLIC MAY NOT ATTEND THIS MEETING IN PERSON BY ORDER OF THE SHELTER IN PLACE DIRECTIVE.

To protect our constituents, City officials and City staff, the City requests all members of the public to follow the California Department of Health Services' guidance and the County of Sonoma's Public Health Officer Order for the Control of COVID-19 restricting group events and gatherings and maintaining social distancing.

The City Council Meetings will be conducted virtually in accordance with Governor Newsom's State of Emergency declaration regarding the COVID-19 outbreak, Executive Order N-29-20, and the Guidance for Gatherings issued by the California Department of Public Health and Sonoma County Public Health Officer. City Councilmembers and staff will participate in the meeting virtually, while practicing social distancing, from individual remote locations.

Consistent with Executive Order N-29-20, in-person participation by the public will not be permitted and no physical location from which the public may observe the meeting will be available. Remote public participation information follows this agenda.

**For Items Not on the Agenda:** Members of the public may submit written emails/comments for items not on the agenda either by email as a public record or by public comment during the public comment period of the virtual City Council meeting. All written emails/comments will be provided to the entire City Council as a public record but will not be read into the minutes at the City Council meeting. Written emails/comments should be received by 4:00 pm of the Council Meeting Date for submission to the entire City Council prior to the meeting and will be included as a part of the public record of the meeting. Please submit your comments via email for this meeting to [mgourley@cityofsebastopol.org](mailto:mgourley@cityofsebastopol.org)

**For Items Listed on the Agenda:** Members of the public may submit written emails/comments for items listed on the agenda either by email as a public record or by public comment during the public comment period of the agenda item during the virtual City Council meeting. **Email comments must identify the Agenda Item Number in the subject line of the email.** All written emails/comments will be provided to the entire City Council as a public record but will not be read into the minutes at the City Council meeting. Written emails/comments should be received by 4:00 pm of the Council Meeting Date for submission to the entire City Council prior to the meeting and will be included as a part of the public record of the meeting. Please submit your comments via email for this meeting to [mgourley@cityofsebastopol.org](mailto:mgourley@cityofsebastopol.org)

## COVID 19 NOTICING FOR CITY COUNCIL MEETINGS

You may also leave a voice mail that will be written into the record. Please call 707-823-1153 to leave a message (by recording or comments provided verbally to City staff). If recorded, your voice mail will be transcribed by the city and provided to the City Clerk as a public record but will not be read into the minutes at the City Council meeting. Comments should be received by 4:00 pm of the meeting date.

### *Public Comment While Attending Council Meeting Through Zoom Virtual Platform?*

The Mayor will request public comment during the Public Comment periods on the agenda (Consent Calendar, Informational Items, Public Hearing (if any) and Regular Calendar Item(s)). Once the Mayor has announced the public comment period, please do one of the following.

#### USING A COMPUTER OR SMART PHONE:

- Click on the “Raise Hand” feature in the webinar controls. This will notify Meeting Host that you have raised your hand.
- Meeting Host will unmute your microphone when it is your turn to provide public comment.
- A prompt will appear to confirm you would like to be unmuted and then you will have three minutes to provide public comment.
- Once your public comment has ended, you will be muted again.

#### USING A REGULAR PHONE:

- Dial \*9 (star 9), this will notify the Meeting Host that you have “raised your hand” for public comment.
- Meeting Host will unmute your microphone when it is your turn to provide public comment.
- You will hear “you are unmuted” and then you will have three minutes to provide public comment.
- Once your public comment has ended, you will be muted again.

**Consistent with Executive Order N-29-20, teleconference locations utilized by City Council Members shall not be accessible to the public and are not subject to special posting requirements.**

- No physical location of the meeting will be open to the public; meeting will only be held by teleconference
- Consistent with Executive Orders No.-25-20 and No. N-29-20 from the Executive Department of the State of California and the Sonoma County Health Official’s March 17, 2020 Shelter in Place Order, the City Council will not be physically open to the public and City Councilmembers will be teleconferencing into the meeting via Zoom Teleconference and/or Video Communications.

Please visit the City of Sebastopol website at [www.CityOfSebastopol.org](http://www.CityOfSebastopol.org) for the most up-to-date local information on the coronavirus crisis. There are two pages dedicated entirely to the crisis (type “coronavirus” or “shelter in place” in the search bar) where you will find specific resources and answers to many questions that you may have. The City of Sebastopol is also on Facebook, Twitter, and NextDoor.

**The City of Sebastopol thanks you in advance for taking all precautions to prevent spreading the COVID 19 virus.**