


Agenda Report Reviewed by:  
City Manager: 

CITY OF SEBASTOPOL  
CITY COUNCIL  
AGENDA ITEM

Meeting Date: April 20, 2021  
To: Honorable Mayor and Honorable City Councilmembers  
From: Joe Gaffney, City Engineer  
Subject: Notice of Completion, Contract No. 2020-04  
Manhole Cover Replacement  
Recommendation: Adopt Minute Order accepting improvements for public use; Authorize staff to file a Notice of Completion.  
Funding: Currently Budgeted:  Yes  No  N/A  
Net General Fund Cost: none  
Fund 510 was used for project costs; cost code was 510-44-02-4210.  
Initial price quote was \$68,200.00; contract total was \$74,844.76.

Account Code/Costs authorized in City Approved Budget AK (verified by Administrative Services Department)

**INTRODUCTION/PURPOSE:**

This item is to request the City Council Adopt Minute Order accepting improvements for public use and authorize staff to file a Notice of Completion for the Manhole Cover Replacement.

**BACKGROUND:**

The City of Sebastopol awarded the contract for the Manhole Cover Replacement Project to the Contractor, AFelix General Engineering dba WestPac Construction, on January 5, 2021. The contract price was \$68,200.00.

**DISCUSSION:**

On April 20, 2021, the project was completed by AFelix General Engineering dba WestPac Construction. The final project price was \$74,844.76, due to adding one additional manhole cover and adding locks to keep the covers secure. The contractor has completed the work within the contract time period, and it has been inspected and approved by the City Engineer.

A Notice of Completion is attached and will be submitted once the project has been accepted by the City Council.

**PUBLIC COMMENT:**

As of the writing of this staff report, the City has not received any public comment. However, if staff receives public comment from interested parties following the publication and distribution of this staff report such comments will be provided to the City Council as supplemental materials before or at the meeting. In addition, public comments may be offered during the "Public Comment" portion of the City Council discussion.

**PUBLIC NOTICE:**

This item was noticed in accordance with the Ralph M. Brown Act and was available for public viewing and review at least 72 hours prior to schedule meeting date.

**FISCAL IMPACT:**

The final project price was \$74,844.76. There is no further fiscal impact associated with this item tonight.

**RECOMMENDATION:** That the City Council adopt a Minute order for the Manhole Cover Replacement project for the following:

1. Accepting improvements for public use.
2. Authorize staff to file a Notice of Completion

**ATTACHMENT(S):**

Notice of Completion, Contract 2020-04

**When Recorded Return to:**  
City of Sebastopol  
P. O. Box 1776  
Sebastopol, CA 95473

Recorded for the benefit of the City of Sebastopol  
and exempt from recording fees pursuant to  
Government Code Section 6103.

(Space Above this Line is for Recorder's Use Only)

**NOTICE OF COMPLETION  
Contract 2020-04**

NOTICE IS HEREBY GIVEN THAT:

1. The undersigned is owner of the interest or estate below in the property hereinafter described.
2. The full name of the undersigned is the City of Sebastopol, a Municipal Corporation.
3. The address of the undersigned is P. O. Box 1776, Sebastopol, CA 95473
4. The nature of the title of the undersigned is owner in fee.
5. All work of improvement on the property hereinafter described was completed as of April 20, 2021.
6. The name of the original contractor for the work of improvement was AFelix General Engineering dba WestPac Construction, of Healdsburg, California.
7. The work of improvement is described as follows:

**Contract No. 2020-04**  
**Manhole Cover Replacement**  
 Original Contract Price: \$68,200.00  
 Final Contract Price: \$74,844.76

I am the City Engineer for the City of Sebastopol, a Municipal Corporation, the owner of the indicated interest or estate in the property described above. I make this verification on behalf of the City of Sebastopol. I have read the Notice and know its contents. I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

CITY OF SEBASTOPOL  
A Municipal Corporation

Dated: \_\_\_\_\_

\_\_\_\_\_  
Joseph Gaffney, City Engineer