

City Council
Mayor Patrick Slayter
Vice Mayor Neysa Hinton
Michael Carnacchi
Una Glass
Sarah Glade Gurney



City Manager
Larry McLaughlin
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Assistant City Manager/City Clerk, MMC
Mary Gourley
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City of Sebastopol

June 20, 2018

MEMORANDUM FOR RECORD: Executive Summary – Actions of City Council Meeting of June 19, 2018

1. Interview of Applicant for the Opening on the Sonoma County Library for a Representative from Sebastopol (Current Rep: Helena Whistler – Term Ends June 2018) (City Administration)
Applicant: Stephen C. Zollman.
The City Council conducted the interview with the one applicant. **City Council Action: No action taken. Council interviewed applicant.**
REFERENCE ORDER NUMBER: 2018-129
2. Consideration of Appointment of City of Sebastopol Representative on the Sonoma County Library (Term Ending: June 30, 2022) (City Administration) **City Council Action: Appointed Stephen C. Zollman.**
3. Approval of Minutes of May 30, 2018 Special City Council Meeting Minutes (City Administration)
City Council Action: Approved Minutes of May 30, 2018 Special City Council Meeting Minutes
MINUTE ORDER NUMBER: 2018-131
4. Approval of Minutes of May 31, 2018 Special City Council Meeting Minutes (City Administration)
City Council Action: Approved Minutes of May 31, 2018 Special City Council Meeting Minutes
MINUTE ORDER NUMBER: 2018-132
5. Approval of Minutes of June 5, 2018 City Council Meeting Minutes (City Administration) **City Council Action: Approved Minutes of June 5, 2018 Special City Council Meeting Minutes**
MINUTE ORDER NUMBER: 2018-133
6. Approval of Resolution Calling and Giving Notice of a General Municipal Election to be held on Tuesday, November 6, 2018, for the Election of Members of the City Council as required, and Requesting the Sonoma County Board of Supervisors to Consolidate the General Municipal Election with the Statewide General Election to be held on that date pursuant to Elections Code; and Approval of Resolution Adopting Regulations for Candidates for Elective Office Pertaining to the Candidate Statement of Qualifications and Requiring Each Candidate Filing a Candidate Statement of Qualifications Pay in Advance to the Local Agency an Estimated Pro Rate Share as a Condition of Having His/her Statement included in the Voters Pamphlet for the Municipal Election to be held on November 6, 2018.(City Administration) (Three Seats: Glass, Gurney, Slayter) **City Council Action: Approved Resolution Calling and Giving Notice of a General Municipal Election to be held on Tuesday, November 6, 2018, for the Election of Members of the City Council as required, and Requesting the Sonoma County Board of Supervisors to Consolidate the General Municipal Election with the Statewide General Election on the date pursuant to Election Code; and Approval of Resolution Adopting Regulations for Candidates for Elective Office Pertaining to the Candidate Statement of Qualifications and Requiring Each Candidate Filing a Candidate Statement of Qualifications Pay in Advance to the local Agency an Estimated Pro Rate Share as a Condition of Having His/her Statement included in the Voters Pamphlet for the Municipal Election to be held on November 6, 2018.**
MINUTE ORDER NUMBER: 2018-134
RESOLUTION NUMBER: 6191- and 6192

7. Approval of the Fiscal Year 2018-2019 City of Sebastopol Budget (Finance Director): **City Council Action: Approved FY 18-19 City of Sebastopol Budget. (4-1).**
 - 7a. Approval of Resolution Approving and Adopting Fiscal Year 2018-2019 City of Sebastopol Budget;
 - 7b. Approval and Adoption of Resolution establishing the appropriations limit for the City of Sebastopol for the 2018-2019 pursuant to Article XIII B of the California Constitution;
 - 7c. Adoption of Resolution Approving Supplemental Law Enforcement Funds (SLEF);
 - 7d. Adoption of Resolution Amending City Council Financial Policy #69 (Finance Director)
 - 7e. **Adoption of Resolution Amending City Council Purchasing Policy No. 89**
 - 7f. **Adoption of Resolution of City Council Investment Policy No. 90**
 - 7g. **Adoption of Resolution of City Council Capitalization and Depreciation Policy No. 91**
8. Approval and Adoption of Resolution Authorizing and Approving the City of Sebastopol Current Pay Rates and Ranges (Salary Schedule) (Finance Director) **City Council Action: Approved FY 18-19 Current Pay Rates and Ranges Vote: (4-1)**
9. Approval of Resolution Adopting the Capital Improvement Program Budget for FY 18-19 (Engineering Manager) 10. Approval of Use of City Council Initiatives Fund (FY 17-18) and Use of FY 17-18 City Council Funds (Account Code: 100-1001-4510) to be Approved for Carry over Into the FY 18-19 City Budget to be Used for an Appreciation Dinner for the Planning Commission, Design Review Board and Public Arts Committee to be Sponsored by the City Council at a future date/time to be determined (Councilmember Carnacchi) **City Council Action: CIP for FY 18/19 approved Vote: (4-0) Councilmember Glass absent**
10. Approval of Use of City Council Initiatives Fund (FY 17-18) and Use of FY 17-18 City Council Funds (Account Code: 100-1001-4510) to be Approved for Carry over Into the FY 18-19 City Budget to be Used for an Appreciation Dinner for the Planning Commission, Design Review Board and Public Arts Committee to be Sponsored by the City Council at a future date/time to be determined (Councilmember Carnacchi) **City Council Action: Approved \$2000.00 for dinner (item amended) (remove staff from attending; include citizen representatives)**
MINUTE ORDER NUMBER 2018-138

INFORMATIONAL ITEMS/PRESENTATION: NONE

PUBLIC HEARING(S): **Please Note: Public Hearing Items 11 and 12 Have Been Continued to a Future City Council Meeting Date.**

- Please Note: Public Hearing Items 11 and 12 Have Been Continued to a Future City Council Meeting Date
11. This public hearing, scheduled to consider a comprehensive update to the City's Zoning Ordinance, has been continued to a future City Council Meeting date. (Planning Department) **City Council Action: None. Item continued to Future Meeting Date.**
MINUTE ORDER NUMBER: 2018-139
 12. This public hearing, scheduled to consider a comprehensive update to the City's Zoning Map, has been rescheduled to a future City Council Meeting date. (Planning Department) **City Council Action: None. Item continued to Future Meeting Date.**
MINUTE ORDER NUMBER: 2018-140

REGULAR CALENDAR AGENDA ITEMS (DISCUSSION AND/OR ACTION) (Continued):

13. Consideration of Approval of Sebastopol Solid Waste Collection Services Annual Rate Adjustment (Recology Sonoma Marin) (Engineering Manager) **City Council Action: Council approved the Recology San Marin Annual Rate Adjustment. Vote: (4-0) Councilmember Glass absent**

14. Consideration of Approval of Authorization to issue a Request for Proposals for a Traffic Corridor Safety Study for Healdsburg Avenue and Gravenstein Highway North (Mayor Slayter/Engineering Manager) **City Council Action:** Council Authorized staff to issue a Request for Proposals (RFP) for a Traffic Corridor Safety Study for Healdsburg Avenue and Gravenstein Highway North, Council further directed staff to prepare two additional RFPs, for the two-way portion of Petaluma Avenue, and another for the one-way parallel sections of Petaluma Avenue/McKinley Street and North & South Main Street. **Vote: (3-1) Councilmember Glass absent.**
15. Consideration of Request for Placement of Proposed Funding in the FY 18-19 City of Sebastopol Budget for a Circulation Planning Study for Two-Way Streets and By Pass into the FY 18-19 City of Sebastopol Budget (Councilmember Carnacchi) **City Council Action:** Council directed staff to prepare a Request for Proposals (RFP) for consultants to perform a study on the feasibility of returning two-way traffic to downtown core City streets that currently are one-way, and to return to seek approval of the RFP at the July 17, 2018 Council Meeting.